



CHAIRMAN

Mr Jim Anderson
66 Breiwick Road
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Shetland ZE1 0DB

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Email: chair@lerwickcc.org.uk

CLERK

Mrs Marie Sandison
Community Council Office
1 Stouts Court
Lerwick
Shetland ZE1 0AN

Tel. 01595 692447 or 07762 017828
Email: clerk@lerwickcc.org.uk

29 September 2014

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the **Town Hall Chamber**, Town Hall, Lerwick at **7.00pm** on **Monday 6 October**.

The next meeting of Lerwick Community Council will be on Monday 3 November 2014.

Yours faithfully

Marie Sandison

Marie Sandison
Clerk to the Council

LCC Members Literature in Office

Citizens Advice Bureau (SIC) – Annual Report 2013 - 2014

BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held 6 September 2014
4. Business arising from the minutes
5. Global Classroom 2015 – In attendance Mr Lewie Peterson
6. Harrison Square Interpretive Panels
 - a) Draft Panel – Shetland Amenity Trust
 - b) Awards for All – Grant Confirmation
7. Strategy for Secondary Education in Shetland – Statutory Consultations – Mid Yell JHS and Whalsay JHS – www.shetland.gov.uk/education/midyelljhs.asp (92 pages)
www.shetland.gov.uk/education/whalsayschool.asp (90 pages)
8. Park Lane Community Garden
9. Correspondence
 - 8.1 Da Voar Redd Up 2014
 - 8.2 Funding Opportunities – People & Communities
 - 8.3 Flower Park Walls – Magnus Malcolmson – Team Leader, Leisure Facilities
 - 8.4 Viking Bus Station – Underage Drinking – Billy Mycock – ABS Co-ordinator
 - 8.5 Knab Road – Cul de sac – Colin Gair – Traffic & Road Safety Engineer – SIC
 - 8.6 Access to Sletts Pier – Colin Smith – Planning Engineer – SIC
 - 8.7 Lerwick Waterfront Walk – Kevin Serginson – Outdoor Access Officer – SIC
10. Financial Reports
11. Applications for Grant Funding
 - 10.1 Peerie Jewel Parent & Toddler Group, Sandveien Neighbourhood Centre, Lerwick
 - 10.2 Islesburgh Pyrotechnic Display Club – Lerwick Fireworks Display
12. Planning Applications
 - 9.1 2014/264/PPP – Erect Dwellinghouse – Adjacent to Huddins, Lower Sound, Lerwick – A. Anderson
 - 9.2 2014/279/LBC – Creating Floating Pontoon – Hay’s Dock, Lerwick – Swan Trust
 - 9.3 2014/281/CON – Vary condition 4 of 2011/103/PCO – to extend period – Seafield, Lerwick – Shetland Islands Council
 - 9.4 2014/117/PPF – Erect New High School & Halls of Residence – Decision Notice, Planning Conditions (**Note of concern regarding condition 3 – Mr J Anderson**)
13. Lerwick Community Council Elections – Closing Date for Nominations 7 October 2014
14. ASCC Meeting – Feedback from meeting – Mr J Anderson & Mrs A Simpson
15. Any Other Business

MONDAY 1 SEPTEMBER 2014

At a meeting of LERWICK COMMUNITY COUNCIL held in Town Hall Chamber, Town Hall Lerwick, at 7.00pm

Members

Ms K Fraser	Mr A Wenger
Mr D Ristori	Mrs A Simpson
Mr A Johnston	Mr S Hay
Mrs E Williamson	

Ex-Officio Councillors

Cllr M Bell, Cllr A Wishart, Cllr C Smith, Cllr J Wills

In Attendance

Mr Jon Sandison, WW1 Historian
Mr Finn Gibson, AHS 6th yr to be co-opted
Miss Stephaine Sinclair, AHS 6th yr to be co-opted
Mrs M Sandison, Clerk to the Council

Chairman

Mr J Anderson, Chairman to the Council presided.

09/14/01

Circular

The circular calling the meeting was held as read.

09/14/02

Apologies for Absence

Apologies for absence were received from Mr Willum Spence, Mr Eddie Knight and Mr M Peterson.

Mr J Anderson welcomed the student representatives from 6th year at Anderson High School, Mr Finn Gibson and Miss Stephanie Sinclair. Introductions followed from those present.

09/14/03

Minutes

The minutes of the meeting held on 7 July were approved on the motion of Mr D Ristori and seconded by Ms K Fraser. The minutes of the meeting held on 11 August were approved on the motion of Mrs A Simpson and seconded by Mr A Johnston.

09/14/04

Business Arising from the Minutes

Mr D Ristori wanted it noted that in the July Minute 07/14/06, the request was not for a 30mph limit but for the 40mph to start from the Trebister Loch junction and not the Sandy Loch Drive junction.

There were no matters arising from the planning meeting in August Minute.

Cllr J Wills mentioned that the timetable with the contractor for the new High School and Halls of Residence had slipped already.

09/14/05 **Resignation of Mr Leslie Angus**

Mr J Anderson said that Mr Leslie Angus had formally handed in his resignation. The valuable contribution he had made to the LCC was acknowledged by all present. Due to the up-coming Elections there would be no by-election held. A letter of thanks for his years of service was to be written.

(Action: Clerk to the Council)

09/14/06 **WW1 - Laying of VC Commemorative paving slab – Captain William Arthur Murison McCrae Bruce – In attendance Mr Jon Sandison, WW1 Historian**

Mr J Anderson welcomed Mr Jon Sandison to the meeting.

Mr J Sandison thanked the Community Council for inviting him. He wanted to start by saying that war should never be glorified and highlighted the sacrifice of war. That WW1 was meant to be the war to end all wars, but sadly was not.

He explained the definition of courage can take various forms. A measurement of courage was the awarding of the Victoria Cross. Throughout the country, over the next four years communities will be provided with paving slabs that will be laid to honour the recipients. There are 3 objectives to this: Firstly, to honour the bravery of the recipient, secondly, for a lasting memorial and thirdly, for a better understanding. A total of 628 Victoria Crosses were awarded, 454 to UK- born recipients and a further 173 awarded to foreign born servicemen who fought for Britain.

One local story is that of Captain William Bruce having family from Dunrossness and being the only V.C. listed in the Shetland Roll of Honour. Having been born in Edinburgh 1890, Edinburgh City Council will be laying a slab. Peter Peterson and officials from the council have ordered a stone direct from the suppliers after looking into his Shetland connections.

It was 19 December 1914, that William was killed, age 24, at the Battle of Givenchy. He was in command of an assault on two German trenches. Success was short lived in capturing of the enemy's trenches, but during that time even when severely wounded in the neck, he encouraged his men until killed. It was due to him that they were able to hold their position against on-going attack, until finally captured by the enemy.

Mr J Sandison stated that it was clear that Captain Bruce was thought very highly of and this is significant. He passed around copies of a booklet he had researched and written about the officer. He had been a soldier before World War One as part of the

Indian Rifles. It was noted in The Shetland Times 1919, that he deserved his place in the Roll of Honour of Shetlanders, who had given their lives for their King and Country.

Plans were in progress for the laying of the paving slab at the War Memorial, Hillhead, Lerwick, as part of the Remembrance Day Commemoration.

Mr A Carter asked if Captain Bruce's name was on the war memorial.

Mr J Sandison said it should be, due his Dunrossness connections, but he would need to check.

Cllr M Bell wanted to back everything that Mr J Sandison had said and congratulate Jon on the work he'd done, which had been the reason for going ahead. A planning group had been meeting for sometime. A stone is to be laid in Edinburgh, but Edinburgh Council was happy for us to share in the commemoration of their recipient.

Mr J Sandison quoted from The Shetland Times 1919, that William Bruce... frequently spent holidays in Shetland and was well known... long association of his paternal and maternal families with these islands.....his bravery was a source of pride to all Shetlanders.

Mr J Anderson thanked Mr J Sandison for his interesting presentation and asked if there were any questions.

Ms K Fraser asked Mr J Sandison if he had put the history on Captain Bruce together.

Mr J Sandison stated that he had done some research and made a few enquiries.

Ms K Fraser asked if anything was published on-line.

Mr J Sandison mentioned that there is currently an Edinburgh University led project titled 'Scotland's War' to be published on the internet.

Mr K Fraser said that it was Jon's name that always comes up and was pleased with all the work he does.

Mr J Anderson thanked Mr J Sandison again before he left the meeting at 7.25pm.

09/14/07

WW1 – Commemoration Coins for Primary Schools

Mr J Anderson had samples from a company, Insignia, in particular coins which he wondered if members thought appropriate to present to all Lerwick primary school children.

Mrs E Williamson said it would be ideal for children in primary school and act as another platform for learning and discussing. It could be a good start to them asking questions.

Mr A Carter stated that it would be better if this tied into a project or some formal work by the school.

Mr J Anderson wasn't sure what, if any projects would be going on and added that if there was no support for the suggestion then there was no commitment to progress it.

Ms K Fraser was sure that something would be going on and that it would be best to write to the two schools involved.

Mr J Anderson mentioned that he had sent emails to both the schools asking if they thought it was appropriate and both were happy with no objections to the idea.

Cllr M Bell pointed out that we have just started four years of commemorations and we should pace ourselves. He felt fairly neutral on the idea, although it was quite an inexpensive thing to do.

Cllr J Wills said that the poppy mug was attractive and that children would like it. It would be best having material to accompany it. Mention of the pointless slaughter and the fact that all fighting today can be traced from the world war. An anti-war and peace message should be added. It would be good to encourage talk at home. If affordable the Community Council should go ahead.

Ms K Fraser disliked disagreeing, but the coins would perhaps be more interesting to children.

Cllr A Wishart welcomed the good comments and suggested that if it was linked into a project with the schools bairns it would be worthwhile.

Mr J Anderson stated he would write and ask the schools about the idea and see if they come forward with something.

Cllr A Wishart asked if it was worth having a meeting with them.

Mr J Anderson responded that he would make contact.

09/14/08

Harrison Square Information Panels

a) Big Lottery Awards for All Conditional Funding b) Draft Info Panel

Mr J Anderson was pleased to announce that a conditional offer of £5930 for the Information Panels had been received. Planning permission was granted. He had met with Eileen Brooke-Freeman from Shetland Amenity Trust and had hoped to have a draft available to view at the meeting. Work is well advanced on the 1st panel and progress is being made on the 2nd, 3rd and 4th. It is hoped that work will be finalised by Easter next year and the panels up by the summer.

Cllr J Wills mentioned that back in 1976 as a young reporter; a certain planning officer had plans for a Lerwick Waterfront Walk which would be signposted. Unfortunately, he is now retired and we still don't have it. Progress on a Lerwick Waterfront Walk would be good while you can still walk all the way to Holmsgarth. It has been noticed that folk can be found wandering round Hays Dock area. Mr J Wills wondered if there was any information of the planned Lerwick Waterfront Walk.

Mr J Anderson had no memory of that, but mentioned the LOTDA had commissioned four information boards plus 12-14 numbered plaques. Unfortunately, they were rushed through production resulting in a fatal flaw, there were mistakes on two of them. The information might be still there, but perhaps needs some life breathing back into it.

Cllr J Wills stated that it was a long-time ago and wondered if it may help for the LCC to have a meeting with the Harbour Trust.

Mr J Anderson mentioned Kevin Serginson, Outdoor Access Officer, as being someone we could write to.

(Action: Clerk to the Council)

Cllr A Wishart agreed with Cllr J Wills and pointed out that local people know the shortcuts. Visitors coming off the cruise ships have only the road signs to guide them.

Mr A Carter hoped that it wouldn't become too formalised and make the back roads too accessible.

Mr D Ristori informed the council that it was unusual to find visiting folk going up the lanes.

09/14/09

Correspondence

9.1 Shetland External Transport Forum views on 2018 Northern Isles Ferry Contract

Cllr A Wishart wanted to see the ferry service just operating between Aberdeen and Shetland.

Cllr J Wills suggested a weekly trip to Orkney. It was not a life line service, as it is for Shetland. He added that new vessels were required, designed as proper passenger ferries, with new engines that met with Euro regulations. In 2018 new boats operating in the North Sea would have to comply. The current situation of having the four vessels was ill thought out and provided an inefficient level of service.

He stressed the importance of having a direct link to the mainland which would be maintained in bad weather as being vital. Also vessels that were user-friendly providing back-packers with suitable accommodation that would hopefully encourage their return to Shetland in the future.

Mr D Ristori suggested that if bigger boats were implemented then Nigg Bay would be a better port, as it was being re-developed to allow for larger traffic. It was just round the corner from Aberdeen and possibly a better option than Aberdeen harbour.

Cllr J Wills mentioned that Aberdeen Harbour had been a problem for sometime and the harbour entrance was to be dredged and widened.

Cllr A Wishart proposed that discussion would need to concentrate on vessels and the efficiency of the service. This would allow extra time for processing the information and getting it right.

Cllr C Smith agreed that new and better ships were needed. It was urgent that the Council put forward any comments, as 2016 was fast approaching and any ship building would be starting.

Mr J Anderson was concerned about the lack of capacity on the car decks and the terrible waste of space being unnecessary. He also thought it was surprising that a four-berth cabin could be cheaper than a 2-berth, this resulting in 2 people travelling in a four-berth cabin.

Mrs A Simpson mentioned the need for single berth capacity.

Cllr J Wills suggested that future vessels could revert back to the name St Clair or perhaps St Ninian.

(Action: Clerk to the Council)

9.2 Petrofac/Northlink Incidents – Mr George Maconnachie, Senior Construction Manager, Petrofac, Sullom Voe

Mr J Anderson informed the council that Mr George Maconnachie had offered to attend a meeting of the LCC. The members were happy to note it.

9.3 Petrofac/Northlink Incidents – Mr Stuart Garrett, Managing Director, Serco Northlink Ferries

Cllr J Wills stated that Mr Maconnachie couldn't be held responsible. Northlink have the power to lock up and he wanted to know why Northlink haven't been doing more. They would need to be backing their Captains to cope with this type of behaviour. A young German friend had been in a situation with thugs, (employed by a local contractor) and staff had been unwilling to intervene. They can restrain and retain.

Cllr A Wishart had met with Mr S Garrett and been told that one of the people involved didn't complain at the time of the incident.

Mrs A Simpson had actually been on the boat when an altercation took place and it had been dealt with quickly by the crew.

Mr S Hay commented that when there were no flights, and people who have been working here are in need of transport and there's no ferry accommodation available it wasn't going to be easy. Conflicting needs of all the passengers were not going to be met. Ships have to cater for a diverse range of people and it is inevitable that they will come into contact. The design of the ships was making that difficult.

We are in a position now with the choice of travelling by ferry or expensive airline with occasional offers. No ferry promotions are offered such as in the days of P&O Ferries when Shetlanders were able to take the car or people for free. It's maximum revenue at all costs. So it comes down to the diverse needs of people and the ferry prices that are to blame and not with issues of security. The problems are much deeper than that.

Mr J Anderson stated that we can't wait until 2018 for these problems to be addressed. If it's a question of more staff, it's not rocket science. There has always been a mixed bag on the north boat, that's no different today.

Cllr A Wishart considered the diversity situation, ferry promotions and the increase in numbers to be indirectly related to the problems. He suggested that the capacity and types of accommodation available could be included as possible ways of helping the situation.

Ms K Fraser felt that the situation wasn't helped by the attitude of Flybe which resulted in transferring their passengers to the boat, often with no cabin available. In some cases this involved elderly people with no cabin, not even a blanket. Flybe can't offer a proper alternative and we should be writing to them to complain about this.

(Action: Clerk to the Council)

Cllr A Wishart suggested that we invite Mr Stuart Garret to a meeting to discuss the concerns raised.

(Action: Clerk to the Council)

9.4 Funding Opportunities – Climate Challenge Fund

Mr J Anderson commented that unfortunately there was nothing in the wings ready to go for this climate fund application, but to keep it in their minds. He asked if anyone did have any ideas.

Mr A Wenger suggested that cycle lanes might be funded.

Mr J Anderson agreed that maybe if we forwarded the funding opportunity to the roads department if might be able to provide a cycle lane somewhere.

(Action: Clerk to the Council)

Mr D Ristori mentioned the allotments.

Cllr J Wills stated that Maggie Sandison had this plan on the back burner. It had gone quiet since the group disbanded.

9.5 Safe Bus Stops – Annsbrae, Tesco & Jim Taylors – Mr Damien Ristori

Michael Craigie to liaise with Roads Service and will deal with this.

Mr D Ristori mentioned that certain bus stops meant that the bus was stopping on double yellow lines. As we can't have that, the locations needed to be looked at. Passenger safety was also an issue with some of the bus stops.

Discussion ensued about the new bus timetables. Complaints had arisen due to the change in the times. One bus user in the Sound area had been unable to get into work for 9.00am. The new timetable was seen as difficult for older people to understand. It was mentioned that just as many buses were available, but the changes were not been understood. It was meant to provide a better service, but some people thought it was worse. It was suggested that comments be referred to the Chair of transport.

Mr J Anderson hoped that Mr Michael Craigie would be speaking to roads to resolve the issues with the bus stops. He suggested that we could write to Zettrans about the concerns regarding the new bus timetables. It might be possible to place an advert in The Shetland Times, making it more user-friendly.

9.6 Northmaven Community Council – Objection to 2014/197/PPP Proposed Housing (Planning Permission in Principle) North Staney Hill, Lerwick

Cllr M Bell declared an interest as member of the planning committee.
Cllr C Smith stated that the Gulberwick, Quarff and Cunningsburgh Community Council had not supported the objection. Aith Community Council had also decided not to pass comment.

Mr A Simpson remarked that houses needed to be built where the demand is and there was demand for houses in Lerwick.

9.7 New Cycle Safety Leaflet

Mr J Anderson handed out copies of the new cycle safety leaflet to members and asked for any comments.

Mr A Wenger noted that he still had some ideas.

Mrs A Simpson said it was an improvement of the first one they had seen.

Mr J Anderson thanked Ms K Fraser and Mr A Wenger for their work on the leaflet.

9.8 Access Road to Sletts Pier – Mr Ryan Leith

Mr J Anderson said he had received the email regarding the access road to Sletts Pier which had taken a hammering after the New Year gales. He commented that it was amazing what the sea could move.

Mr A Carter responded that he endorsed Mr Leith's concerns and noted that calling it an access road had been generous. Due to contractors dumping concrete and tarmac in the area it was being prevented from becoming a nice part of the town. It could be a nice part of the coastal walk. Rock had fallen off the cliff face; he didn't know who would be responsible for sorting this.

Cllr J Wills suggested contacting roads. It had been sorted a couple of years ago. There had been a lot of damage by the sea. It usually involves quite a bit of money and unfortunately it can't be done if the sea destroys it every year. Hopefully it would be possible to remove the stones from the road.

Cllr J Wills left the meeting at 8.10pm

Cllr A Wishart commented that long term the armour would need to be replaced. It wasn't good enough that it be replaced for it to then disappear again in the winter. He suggested it may be an idea to ask the roads department for prices for the erecting of a boundary around. Writing to Mr Jonathan Duncan was advised.

(Action: Clerk to the Council)

9.9 Minority Status in the UK – Department for Communities and Local Government

Mr J Anderson said that the reply from Mr Ian Naysmith stated that minority status applied to people and not to places and that the Cornish language had been recognised under the status.

Mrs K Fraser wasn't sure what the benefits were to being considered a minority group. This was not entirely clear to the members. The letter was noted.

9.10 Traffic Concerns from SIC Roads – David Coupe, Executive Manager, Roads

Mr J Anderson said that an acknowledgement of our letter regarding traffic concerns had been noted and would be responded to.

The reply regarding Pelican crossings mentioned that new pelican crossing had now been installed and many throughout the town were now working.

Mrs E Williamson commented that the pelican crossing outside the hospital had not been working that day and she had witnessed a lass waiting some time to cross.

Mr J Anderson suggested that we could write to roads informing them about the hospital crossing.

(Action: Clerk to the Council)

09/14/10 ASCC – October 2014 Meeting – Agenda Items

Mr J Anderson commented that a draft agenda was in place for Saturday 4 October and asked if anybody had anything they would like to add to the agenda.

No suggestions were offered.

09/14/11 Financial Reports

Mr J Anderson informed the members that the Community Distribution Fund (CDF) – Project, had been allotted to the panel which were currently been prepared. Future funds for the coming year were going towards further panel. There were currently no applications in for the next round of funding for the (CDF) Distribution Fund, it was up to us to distribute as we see fit.

09/14/12 Planning Applications

12.1 2014/256/PPF – Erect Industrial Building for use as a builders premises, Port Business Park, Gremista, Lerwick – C&M Building Contractors

No objections.

(Action: Clerk to the Council)

12.2 2014/268/PPF – To extend existing workshop, Lerwick Fish Traders, Gremista Industrial Estate, Lerwick – Lerwick Fish Traders Ltd.

No objections.

(Action: Clerk to the Council)

Additional Agenda Item – 2014/272/PPF – Install 14 air source heat pumps to housing units, Pegasus Place, Lerwick – Hjatland Housing Association

No objections.

(Action: Clerk to the Council)

09/14/13

Lerwick Community Council Elections 2014

Mr J Anderson noted the timetable for elections. A sheet was circulated for members who would like to receive nomination forms when they became available.

Ms K Fraser suggested putting an advert on the LCC Facebook page.

Cllr A Wishart asked how many vacancies there were.

The Clerk thought that it was 2 or 3. (Confirmed as 2)

Mr J Anderson commented that it could be included in the ASCC agenda and an advertising campaign discussed, it was a struggle for some CC's to be quorate.

Cllr M Bell suggested that the council or the ASCC should take this in hand. A campaign may be necessary to make it relevant and ensure CC's were able to be quorate. CC's themselves could promote it in the run up to nominations.

Mr A Simpson asked if we could do anything in the press.

Mr D Ristori asked if you were able to nominate someone yourself.

Mr J Anderson stated you can't nominate someone without their acceptance.

09/14/14

Any Other Business

Mr Damien Ristori pointed out that now that the Hillhead railings were pencilled in for a major refurbishment, the walls around the flower park alongside Union St and St Olaf Street could be looked into as another project.

Mr J Anderson replied that we could approach Mr Magnus Malcolmson to see if there was a planned program for refurbishment.

(Action: Clerk to the Council)

Mr D Ristori mentioned that Mr Alan Ho had passed on the information about underage drinking taking place at the bus station. It had been happening within the building, and that he had had to close the gates earlier.

Discussion took place on ideas of who to contact and it was decided that the Environmental Health and Community Wardens might be the best to approach.

(Action: Clerk to the Council)

Ms K Fraser wanted to inform the members that two new benches were in place at Cunningham Way and she had taken some pictures. One has a viewpoint facing towards the Sandyloch and the other over the North Mouth. A good job had been done with solid concrete bases and they looked fine.

Mrs E Williamson was concerned about the parking in the cul-de-sac at Knab Road. It was difficult for residents to gain access. If in need of an emergency it would be not be possible to gain entry. She had spoken to roads and a 'yellow line' was in the pipeline, but wondered if this could be hurried along.

Mr J Anderson suggested that we could certainly write and mention our concern.

Mrs E Williamson had spoken to Mr John Johnson about the access to garages. Some people owned garages, but didn't live in the area and their parking was making it difficult to pass by.

Cllr M Bell responded that if inconsiderate parking was happening then it was a police matter. It would be right to write to the roads department certainly, but also send a copy to the police.

Mr E Williamson mentioned that the parking on the main road was a problem as well. It was causing nightmare traffic for the school, as cars couldn't gain access.

(Action: Clerk to the Council)

There being no further competent business the meeting concluded at 8.45pm.

Minute ends.

MR J ANDERSON
CHAIRMAN
LERWICK COMMUNITY COUNCIL

Chairman.....

Date.....

From: Lewie.Peterson@shetland.gov.uk
To: clerk@lerwickcc.org.uk
Subject: Global Classrom 2015
Date: 08 July 2014 10:56:42

Hello there

I am writing about an event we are organising next June (21st - 29th) in association with Anderson High and seven other schools from around the world and making you aware in case Lerwick Community Council wanted to be involved in any way.

Next year the Global Classroom Conference will come to Shetland. This is an event where pupils (aged 15-19) and staff from all Anderson High's partner schools visit the Isles and take part in numerous cultural and educational activities. It rotates venue each year and last time Shetland hosted was in 2009. We estimate around 70 people will be here for the conference and judging from other years, many of these people will return off their own back to Shetland to visit friends, revisit sights they have seen or come and stay again with their host families. It is also a good opportunity to promote Lerwick and Shetland to an international and young demographic.

An event like this will take a lot of organisation therefore we are keen to involve local community groups and individuals who would like to participate and make the most of having these people visit our shores.

If you feel this is something your organisation would be keen to help with or get involved in, please get in touch and we can explain more over the phone or perhaps meeting up.

All the best

Lewie Peterson
Global Citizenship
Shetland Islands Council/Aberdeen City Council

07921 225309 (mob)
01595 744012

lewiepeterson@shetland.gov.uk

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Mr James Anderson
Lerwick Community Council
Stouts Court
Lerwick
SHETLAND
ZE1 0AF

05 September 2014

Dear Mr Anderson

Grant confirmation

Project ID: 0010238381

Thank you for returning the documents we asked for in our conditional grant offer letter. You have now met our requirements and I am pleased to confirm our grant offer.

Your grant has now been paid into your organisation's nominated bank account. We hope your project is a success but do tell us if you have any difficulties or delays. The sooner you tell us about a problem the more likely it is we'll be able to help.

We'll announce this grant along with others we are making at the same time, with a press announcement on 06 October 2014 and we'll publish details on our website. You can arrange your own publicity, but please make sure that news of the grant is not made public until this date. You can contact our press office on 0141 242 1415 if you need further guidance on publicising the grant.

When you've finished your project you're required to complete a project monitoring form, telling us what difference the project has made and how you spent your grant. This is an important term and condition of your grant and it may affect future applications to us if we don't receive it. We'll send you the form when it's due to be completed, but if you finish your project before you've received it, please contact me. You can see a sample monitoring form at www.biglotteryfund.org.uk/funding/funding-guidance/managing-your-funding

If you have any questions please contact Daniel Meyer on telephone number 0141 242 1400. Good luck with your project. We are pleased to be supporting it through Awards for All.

Yours sincerely

Daniel Meyer
Funding Officer



Director of Children's Services: Helen Budge

Children's Services

Hayfield House
Hayfield Lane
Lerwick
Shetland, ZE1 0QD

Telephone: 01595 744000

Fax: 01595 744074

www.shetland.gov.uk

If calling please ask for:

Helen Budge

Direct Dial: 01595 744064

Date: as postmark

Our Ref: HB/mw/B60/WMY/Corr/002

Your Ref:

Dear Consultee

Strategy for Secondary Education in Shetland- Statutory Consultations

You are receiving this letter and the attached information as you are a 'relevant consultee' under the Schools (Consultation) (Scotland) Act 2010.

As part of Shetland Islands Council's agreed Strategy for Secondary Education in Shetland Children's Services is progressing with statutory consultation on the following proposals during the period Friday 19 September 2014 to Tuesday 18 November 2014:

- Proposed discontinuation of Secondary 4 or closure of the secondary department at Mid Yell Junior High School, with transfer to the Anderson High School in August 2016 or as soon as possible thereafter and;
- Proposed discontinuation of Secondary 4 or closure of the secondary department at Whalsay School, with transfer to the Anderson High School in August 2016 or as soon as possible thereafter.

Information about the Proposal that is relevant to you, along with a response form is enclosed with this letter. The Proposal Paper is also available at www.shetland.gov.uk and hard copies will be available at affected schools and the Shetland Library.

We hope that you will find time to read the information we have sent you, and that you will send us your views. Details of how to return your response form and on alternative ways to make a representation are included in the information provided.

Yours sincerely

Helen Budge

Helen Budge
Director of Children's Services

Enc

From: [Jim Anderson](#)
To: "[Andy Sandison](#)"; [Clerk to Lerwick Community Council](#)
Cc: [maggiesandison@icloud.com](#); [mary@livinglerwick.co.uk](#); [ryan.jamieson@shetland.gov.uk](#); [grant.gilfillan@shetland.gov.uk](#)
Subject: RE: Park Lane Community Garden
Date: 17 September 2014 22:26:19

Andy, many thanks for info. Certainly a worthwhile use of a 'dead' space within the lanes and I'd like to hope that our members will support your plans.

Marie, can you please include Andy's email, etc on our October agenda, thanks.

Regards

Jim

From: Andy Sandison [mailto:asandison@arch-henderson.co.uk]
Sent: 15 September 2014 13:58
To: jim@filsket.me.uk
Cc: maggiesandison@icloud.com; mary@livinglerwick.co.uk; ryan.jamieson@shetland.gov.uk; grant.gilfillan@shetland.gov.uk
Subject: Park Lane Community Garden

Hi Jim,

Just a quick note to inform Lerwick Community Council of above project.

We are grateful to Shetland Islands Council who have given us a lease on the area last year (copy attached) with renewal to be considered each year depending on development plans.

After initial consultation with surrounding neighbours, basic plan has developed as attached.

A start has been made on edging and planting up some original grass areas and we have just last week taken delivery of some superb wooden planters made by the Bridges Project in Pitt Lane (Photo attached). These will be positioned, painted and planted up by residents in next few weeks.

Living Lerwick has also indicated interest in this project and it is hoped over time that the area can be made into an attractive area for the community to enjoy and part of the Lerwick tourist trail through the lanes.

No funding is currently being sought - just anybody interested in mucking in to create an attractive space for people to enjoy in the Lerwick Lanes.

Regards

Andy & Maggie Sandison
Hillbank, Hillhead
M (44)07788114502

Executive Manager: Robert Sinclair
Director: Christine Ferguson

Maggie Sandison
Hillbank
Hillhead
Lerwick
ZE1 0EG

Capital Programme Service
Corporate Services Department
Office Headquarters
8 North Ness Business Park
Lerwick
Shetland
ZE1 0LZ

Telephone: 01595 744140
Fax: 01595 744667
capital.programme.service@shetland.gov.uk
www.shetland.gov.uk

If calling please ask for
Grant Gilfillan
Direct Dial: 01595 744571

Our Ref: GG/MT
Your Ref:

Date: 21 June 2013

Dear Ms Sandison

Pitt / Park Lane – Community Garden Project

On behalf of and as instructed by Shetland Islands Council, (hereinafter referred to as 'the Landlords') established under the Local Government etc (Scotland) Act 1994, and having their principal offices at the Town Hall, Lerwick, Shetland, I hereby offer an Occupation Licence for the vacant housing plots at Pitt/Park Lane, Lerwick as shown delineated in black and coloured on the plan annexed and subscribed as relative hereto and that on the following terms and conditions:-

1. The date of entry shall be 24th June 2013 and the licence shall subsist for an initial period of one year, with an option to renew annually. Either party may at any time terminate this agreement by giving six months written notice to that effect.
2. The rent shall be £1 per annum if demanded.
3. The licensee shall use the subjects for the provision of a community garden as outlined in the project plan and for no other purpose whatsoever without the Landlords' prior written consent.
4. The Licensee will be responsible for maintaining the security of the area and keeping it in a neat and tidy condition to the satisfaction of the Landlord. The Licensee shall not carry out any dangerous, noxious or noisome activities on the subjects and will not cause any nuisance to any neighbouring tenants.
5. The Licensee shall be responsible for insuring his own equipment and for obtaining suitable public liability insurance. The Landlord shall have no liability whatsoever to the Licensee and the Licensee will indemnify the Landlord against loss, damage or injury to the Licensee or his property or his invitees or any damage to the Licensee's goods or any disruption of the Licensee's business as a result of any incident affecting the subjects of this Occupation Licence.

6. The Licensee will be responsible for paying all local rates, and other charges in respect of the subjects during the period of this lease.
7. The Licensee shall at their own costs comply with all statutory requirements in connection with their operation of the subjects.
8. The Licensee shall not carry out any alteration or install permanent structures to the subjects without the Landlords' prior written consent
9. The Licensee shall not assign, sub-let or part with possession of the land or any part thereof.
10. On termination the Licensee shall reinstate the subjects to their former condition to the satisfaction of the Landlord.

Yours faithfully

Executive Manager – Asset & Properties
[342MTMG]

I, Maggie Sandison, hereby accept the foregoing offer on the terms and conditions stated therein.

M Sandison

(Signature – Maggie Sandison)

4/7/13

(Date)

Dawn Manson

(Witness' Signature)

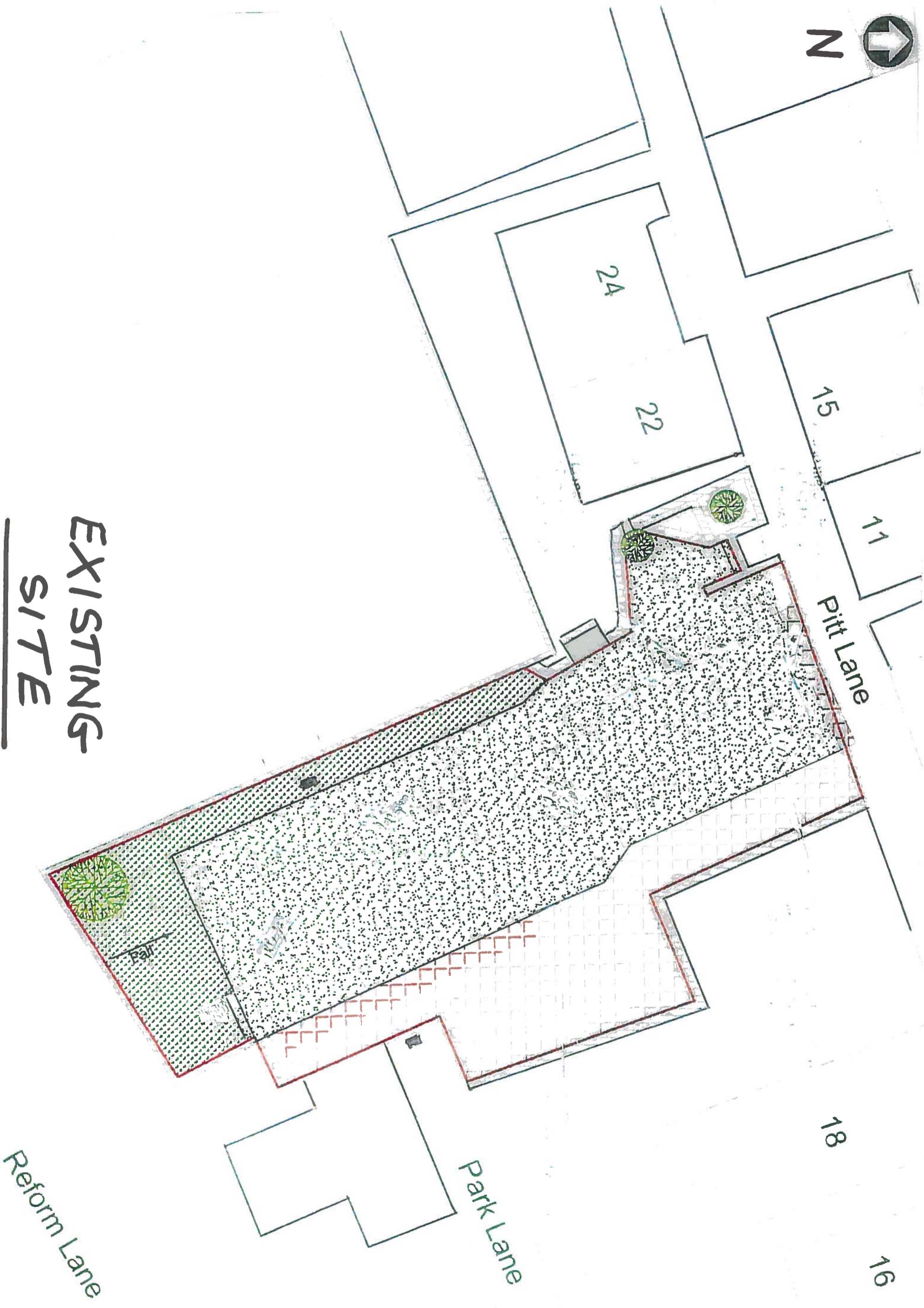
DAWN ELIZABETH MANSON

(Witness' full name and address)

SHETLAND ISLANDS COUNCIL

CHARLOTTE HOUSE, Camn Rd,

LEWICK, SHETLAND



EXISTING
SITE



**PROPOSED PARK LANE
COMMUNITY GARDEN**


KEY
18


 STONE LINED
PLANTERS

 RAISED STONE LINED
PLANTERS

 NEW BENCHES

 NEW PLANTERS

 EXISTING MANHOLES

 GATE PROPOSED

 PATH

Park Lane

 KIDS SANDPIT

 COMMUNITY
SCULPTURE

Reform Lane



Mrs K. Semple
Lerwick Community Council
Community Council Office
1 Stouts Court
LERWICK



AL/8 SG/sf

5th September, 2014

Dear Mrs Semple,

Da Voar Redd Up 2014 – Confirmation of Collections

The 2014 Voar Redd Up was, yet again, a huge success. So far, over 61 tonnes of bruck has been uplifted from 233 sites throughout the whole of Shetland. This remains the largest and best-supported community based clean up throughout the whole of the UK.

Over 4,300 volunteers registered with the Trust for the event, representing over 200 community groups and a large number of families and individuals, resulting in substantial benefits to our environment.

The support of local Community Councils is crucial to the development of the Redd Up and I would like to pass on my thanks to Community Council Members. Without this valuable support, the Redd Up would not be as successful as it currently is.

I enclose two lists, titled 'Registrations 2014' and 'Da Voar Redd Up - Group Details'.

Registrations 2014, details all of the groups which registered to carry out a Redd Up in your area - it does not confirm that the Redd Up was carried out.

Da Voar Redd Up - Group Details, lists all of the groups in your area which confirmed their Redd Up was completed by returning a survey form and if they wished to receive Community Council funding (indicated by a tick in the 'fund' box).

You may notice that not all groups on the Registrations 2014 list appear on the Da Voar Redd Up - Group Details list. This does not necessarily mean the Redd Up was not done, but means that we have not yet received their completed Survey Form.

<PTO>

This year we have again uploaded pictures of some of the Redd Up groups on our Dunna Chuck Bruck Facebook page. If you would like to look at the album log onto: https://www.facebook.com/Dunnachuckbruck/photos_stream?tab=photos_albums and scroll down to the album titled 'Da Voar Redd Up 2014'.

If you require further information, please do not hesitate to contact the Trust and thank you once again.

Yours sincerely,



Mrs S. Goudie
Project Officer, Environment

Enc.

Registrations 2014

Da Voar Redd Up Database



Group Name	Pack No.	Location/Area	Collection Point Address	Planned Date	Children	Adults
Lerwick						
Anderson High School - Geography Departm		AHS School Grounds, coast from Queens Hotel Southwards	Beside SIC skip at Bruce Family Centre/AHS	28/03/2014	100	15
Peerie Foxes		Bottom end of Quendale, Fox, Burrs and Hill Lanes	Burrs Lane Car Park	25/04/2014	20	8
Bells Brae Primary School - P5		Montfield	Bell's Road - Entrance to Montfield	29/04/2014	24	3
Bells Brae Primary School - P6		Hayfield Park	Main front gate at Bells Brae Primary School	25/04/2014	18	2
2nd Lerwick Brownies		Sands of Sound Beach	Sand of Sound Beach Gate	29/04/2014	18	5
Anderson High School ASN Department		12 Path at Quoy's Burrn	The Quoys Bridge	25/04/2014	30	22
Shetland Amateur Competitive Swimming Cl		14 Safeways to Breiwick Road & Sea road to Seafield	Both ends of Sea road	20/04/2014	10	10
North Staney Hill Community Association		25 Burgess Street through to Ladies Drive Junction with A970 (excluding Hoofields & Staney Hill Road)	Staney Hill Hall	26/04/2014	10	15
Lerwick Pre-School Parent's Group		26 Small beach at Sands of Sound	Old Graveyard at Sands of Sound	27/04/2014	30	40
Sound Primary School		47 Area surrounding Sound Primary School	Car Park at Sound Primary School	25/04/2014	40	5
Hoofields Neighbours		56 Hoofields, burn and field below road, and Staney Hill track (Hoofields to Clickimin) and Cunningham Way from Water Works to Hoofields	4 Hoofields, Lerwick	27/04/2014	1	10

Group Name	Pack No. Location/Area	Collection Point Address	Planned Date	Children	Adults
TSB Bank	61	Car park and beach at the Bod of Gremista	03/05/2014	5	10
Sound Junior Youth Club	62	Sandveien & Norderdale Area	29/04/2014	15	2
Highlands & Islands Enterprise	115	North Ness Area	28/04/2014	0	6
Mackenzie Redd Up	126	Skipidock Beach	26/04/2014	2	2
Islesburgh Youth Club	196	Around Clickimin Loch	10/05/2014	35	10



Da Voar Redd Up - Group Details

Group Contact	Group Name	Address	Area Cleaned	No. of Bags	Conf	Fund
Lerwick						
Ms K. Fraser	Hoofields Neighbours	4 Hoofields, LERWICK, Shetland,	Hoofields, Stoney Hill Road, Cunningham Way and Field Opp, Unicorn View	25	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs K. Grieve	Sound Primary School	Sound, LERWICK, Shetland,	Sound School Premises	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr J. A. Anderson	Mr & Mrs Anderson Family	Brekkish, Blydoit, SCALLOWAY, ZE1 OUR		7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs E. Williamson	Lerwick Pre-School Parent's Group	13 Mansfield, LERWICK, Shetland,	Peerie beach at Sound	54	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Anona Hughson	2nd Lerwick Brownies	Greenside, Baltasound, Unst, ZE2 9DT	Seafield Carpark and Roadside to Sands of Sound and Sands of Sound Beach	5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mr K. Turner	Anderson High School - Geography Department	Twageos Road, LERWICK, Shetland,	School Grounds, coast from Queens Hotel Southwards	10	<input checked="" type="checkbox"/>	<input type="checkbox"/>

People and Communities Fund - Upcoming Deadline

The People and Communities Fund (PCF) contributes to the aims of the Scottish Government's Regeneration Strategy by supporting robust community anchor organisations to grow and strengthen by delivering outcomes to meet and respond to the needs and aspirations of local communities in Scotland.

The PCF will support a wide range of initiatives including improving financial capability, reducing the number of workless households, increasing the range of services delivered from local facilities, increasing the number of people taking up volunteering opportunities and healthy eating initiatives.

There will be at least £7 million available for allocation in the financial year 2015/2016. Funding is available from 1 April 2015 to 31 March 2016, and there will be no commitment to fund projects beyond 31 March 2016. The minimum grant will be £10,000; the maximum is expected to be £300,000.

Applications are invited from community anchor organisations such as Registered Social Landlords (RSL) or Community Development Trusts that deliver local regeneration activity and promote change in Scotland's most disadvantaged communities.

The deadline for applications is 31 October 2014. For more information see website below:

<http://www.scotland.gov.uk/Topics/Built-Environment/regeneration/community/pcf>

Michael Duncan

External Funding Officer

Shetland Islands Council

Community Planning & Development

Solarhus

3 North Ness

Lerwick

Shetland

ZE1 0LZ

Tel: 01595 743828

Email: Michael.duncan@shetland.gov.uk

Facebook: www.facebook.com/shetland.community.hub

From: magnus.malcolmson@shetland.gov.uk
To: clerk@lerwickcc.org.uk
Subject: RE: Flower Park Walls
Date: 19 September 2014 08:01:07
Attachments: [-WRD000.jpg](#)

Hi Marie,

Thank you for the letter attached regarding the boundary walls to the Flower Park.

We are aware of the condition of the walls and agree that some refurbishment work is required.

You can advise your members that a job ticket has been raised with the Council's building services section for repair work to be carried out.

Regards

Magnus

Magnus Malcolmson
Team Leader - Leisure Facilities
Sport & Leisure Service, Shetland Islands Council
Hayfield House, Hayfield Lane
Lerwick, Shetland, ZE1 0QD

Tel 01595 744047
E-mail magnus.malcolmson@shetland.gov.uk
Web www.shetland.gov.uk/sport

From: Clerk to Lerwick Community Council [mailto:clerk@lerwickcc.org.uk]
Sent: 18 September 2014 20:51
To: Malcolmson Magnus@Edu & Comm
Subject: Flower Park Walls

Dear Magnus,

2014-076 Flower Park Walls

Please find attached, a letter with regard to the above.

Kind regards,
Marie

--

Marie Sandison
Clerk
Lerwick Community Council

From: billy.mycock@shetland.gov.uk
To: clerk@lerwickcc.org.uk
Subject: RE: Underage Drinking at the Viking Bus Station
Date: 29 September 2014 12:47:52

Hello Marie

Yes I have spoken with Mr & Mrs Ho and the NSWs will be patrolling the area.

I was down myself last Friday between 15:40 and 16:10 and it all seemed fine then.

If we are not able to resolve any problems then the toilets bit would be closed by 15:30 until the renovations are complete. Hopefully it will not come to that.

Regard
Billy

-----Original Message-----

From: Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]
Sent: 29 September 2014 12:40
To: Mycock Billy@Infrastructure Services
Subject: RE: Underage Drinking at the Viking Bus Station

Hi Billy,

Just wondering if you had managed to speak with Mr Alan Ho and if you had anything to report.

Our next meeting is Monday 6th October, and I could perhaps include it in the Agenda.

Many thanks,
Marie

-----Original Message-----

From: billy.mycock@shetland.gov.uk [<mailto:billy.mycock@shetland.gov.uk>]
Sent: 19 September 2014 13:06
To: clerk@lerwickcc.org.uk
Subject: RE: Underage Drinking at the Viking Bus Station

Okay will do.

I think Alan is away at the moment but I will try speaking to him next week if he is back then.

Cheers
Billy

-----Original Message-----

From: Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]
Sent: 19 September 2014 13:04
To: Mycock Billy@Infrastructure Services
Subject: RE: Underage Drinking at the Viking Bus Station

Hello Billy,

Thanks for your prompt reply.

Anything you can do would be appreciated by the Lerwick Community Council.

The next meeting of the LCC is Monday 6 October. If you have any news before then I could include it in the October Agenda.

Kind regards,
Marie

-----Original Message-----

From: billy.mycock@shetland.gov.uk [<mailto:billy.mycock@shetland.gov.uk>]
Sent: 18 September 2014 22:37
To: clerk@lerwickcc.org.uk
Cc: Patti.Hammond-Dinsdale@shetland.gov.uk
Subject: RE: Underage Drinking at the Viking Bus Station

Thank you Marie

I will speak with Mr Ho and see what I can do although it maybe that some of this will be a criminal matter.

I have noticed alot more young people gathering in that area again but have not been aware of any problems until your letter.

cheers
Billy

ASB coordinator
(01595) 744 374

From: Clerk to Lerwick Community Council [clerk@lerwickcc.org.uk]
Sent: Thursday, September 18, 2014 9:11 PM
To: Mycock Billy@Infrastructure Services
Subject: Underage Drinking at the Viking Bus Station

Dear Billy,

2014-077 Viking Bus Station - Underage Drinking

Please find attached, a letter regarding the above.

Kind regards,
Marie

--

Marie Sandison
Clerk
Lerwick Community Council

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<<http://www.avast.com/>>

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From: colin.smith@shetland.gov.uk on behalf of Planning.Flooding.Drainage.Coastal@shetland.gov.uk
To: clerk@lerwickcc.org.uk
Subject: RE: Access Road to Sletts Pier
Date: 24 September 2014 17:58:58

Hello Marie,

I'd like to speak to George Leask, who was the engineer for the Sletts Sea wall works, and see how this relates to his works.

George is on holiday until Monday, so I hope to get a full reply to you by the end of next week.

Best regards,

Colin Smith
Planning Engineer

Shetland Islands Council | North Ness | Lerwick | Shetland
Tel +44 (0)1595 744881
Email colin.smith@shetland.gov.uk

From: Clerk to Lerwick Community Council [mailto:clerk@lerwickcc.org.uk]
Sent: 18 September 2014 20:42
To: Planning Flooding Drainage Coastal
Subject: Access Road to Sletts Pier

Dear Colin,

2014 -078 Access Road to Sletts Pier

Please find attached, a letter with regard to the above.

Kind regards,
Marie

--

Marie Sandison
Clerk
Lerwick Community Council



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From: kevin.serginson@shetland.gov.uk
To: clerk@lerwickcc.org.uk
Subject: RE: 2014-071 Lerwick Waterfront Walk
Date: 24 September 2014 13:06:09
Attachments: [image001.jpg](#)

Hi Marie,

I'm afraid I've not been able to find anything out regarding any project. Anecdotally I have been told that what could be developed was developed prior to the building of the museum and the development of North Ness. No one here now was involved and I wouldn't know when or where to look for relevant any files. In any case I would have assumed it was a larger project for Economic Development or Highlands and Islands Enterprise; perhaps H.I.E. could help?

Regards

Kevin

From: Clerk to Lerwick Community Council [mailto:clerk@lerwickcc.org.uk]
Sent: 24 September 2014 11:50
To: Serginson Kevin@Development Service
Subject: RE: 2014-071 Lerwick Waterfront Walk

Hi Kevin,

Just wondered if you'd found anything out from the planning department about the plans for the Lerwick Waterfront Walk?

Our next meeting is 6 October if you have anything before then it would be appreciated.

I may possibly be able to contact Alistair Hamilton, but as he's retired now I thought it might be better to find out what the planning department had filed away!

Kind regards,
Marie

From: kevin.serginson@shetland.gov.uk [mailto:kevin.serginson@shetland.gov.uk]
Sent: 10 September 2014 11:53
To: clerk@lerwickcc.org.uk
Subject: RE: 2014-071 Lerwick Waterfront Walk

Hi Marie,

I'm afraid at the moment I can't offer you any information on that project as I can find nothing on file and anyone who might have been involved in it is no longer with the council.

Perhaps if you could give me further detail the particular length of path and who was involved I

could find out more?

Kind Regards

Kevin

From: Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]
Sent: 10 September 2014 11:24
To: Serginson Kevin@Development Service
Cc: 'Jim Anderson'
Subject: 2014-071 Lerwick Waterfront Walk

Dear Kevin,

2014-071 Lerwick Waterfront Walk

Please find attached for your attention, a letter with regard to the above.

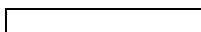
Kind regards,
Marie

--

Marie Sandison
Clerk
Lerwick Community Council



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LERWICK COMMUNITY COUNCIL

Core Funding Financial Report as at 6 October 2014

	£	£
<u>INCOME</u>		
Balance as at 28 April 2014		6,966.86
SIC Core Funding Grant 2014-15		20,923.00
SIC Grant Funding for Distribution (Community Development Fund)		3,000.00
SIC Grant Funding for Project (Community Development Fund)		1,000.00
Awards for All - Big Lottery Funding - (Panels Harrison Square)		5,930.00
Sale of TH Guides		24.96
Sale of LCC Ties		0.00
		37,844.82
<u>EXPENDITURE</u>		
Office Costs	598.75	
Employment Costs	3,480.56	
Administration	147.50	
Chambers	0.00	
Accountancy	250.00	
Misc.	154.86	
Grants/Projects	4,040.48	
		8,672.15
		29,172.67
<u>REPRESENTED BY</u>		
Balance as at 15 September 2014		33,149.53
<u>Indication of Free Funds:</u>		
Main Annual Running Costs Amended Forecast - £14,559.40		
Amended Costs Remaining	9,927.73	
Annual Grants and Projects Amended Forecast - £1,880.00		
Amended Payments Remaining	1,295.52	
Committed Funding:		
Benches-Cunningham Way/Staney Hill installation costs	787.26	
Heritage Place Names Map / Panels Harrison Square	4,930.00	
Renewal of damaged office floorcoverings	490.00	
Stiles Project	850.00	
Road Safety Leaflet	551.40	
Large Print Shetland Directory	1,000.00	
Repair of office ceiling	200.00	
		20,031.91
Estimated Free Funds		9,140.76

LERWICK COMMUNITY COUNCIL - Main Annual Running Costs

Budget 2014-2015

	Forecast	Amended	Actual to date
	£	£	£
SIC-Rent	2,700.00	2,700.00	0.00
SIC-Insurance	56.00	56.00	0.00
Data Protection Registry Renewal	38.00	38.00	0.00
Meeting Room	30.00	30.00	0.00
Business Stream	363.00	363.00	165.00
Hydro-Office	725.00	725.00	433.75
Telephone & Broadband	395.00	395.00	28.84
SIC-Refuse Collection	0.00	0.00	0.00
Clerks Salary	9,122.40	9,122.40	3,480.56
Postage	25.00	25.00	15.92
Office/Liability Insurance	420.00	420.00	0.00
Accountants Fees	260.00	250.00	250.00
Membership of VAS	160.00	160.00	0.00
Solution X (Xerox)	200.00	200.00	102.74
Office Supplies	75.00	75.00	0.00
Rates-LCC Qualifies for 100% Business Rates Relief	0.00	0.00	0.00
Advertising	0.00	0.00	74.76
I.T Support	0.00	0.00	80.10
Total	14,569.40	14,559.40	4,631.67

Amended Forecast Costs	14,559.40
Less Actual to Date	<u>4,631.67</u>
Forecast Costs Remaining	<u><u>9,927.73</u></u>

SIC Grant **20,923.00**

Lerwick Community Council Grnts/Projects 2014-2015

Date	Description	£	£
		Grants	Projects
10/04/14	Clickimin Broch - Electricity		303.62
07/07/14	Clickimin Broch - Electricity		280.86
30/07/14	Shetland Amenity Trust - Panel		1,000.00
25/08/14	Northern Focus Parkour	965.96	
28/08/14	Living Lk Winter - Christmas Trees	456.00	
28/08/14	Living Lk Winter - Santa's Grotto	500.00	
28/08/14	Living Lk Winter - Fireworks	1,000.00	
28/08/14	Living Lk - Fair Isle Festival	1,000.00	
		3,921.96	1,584.48

TOTAL	5,506.44
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LERWICK COMMUNITY COUNCIL

CHAIRMAN

Mr Jim Anderson
66 Breiwick Road
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304
Email: chair@lerwickcc.org.uk

CLERK

Mrs Marie Sandison
Community Council Office
1 Stouts Court
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07762017828
Email: clerk@lerwickcc.org.uk

APPLICATION FOR GRANT

Name of group/organisation: PEERIE JEWELS PARENT & TODDLER GROUP
Contact name & position held: MRS JANE BAKER - TREASURER
Address: CARMEL, ATHSETTER, CUNNINGSBURGH, ZE2 9HG
Mobile & telephone numbers: 01950 477304
Email address: bob.jane.baker@elephant25.plus.com

Details of project: (This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)

We have a parent and toddler group which supports parents/carers and children by early socialisation in a safe place. We provide activities to promote and support their learning and growth and development, both physical and emotional. We would like to provide some large equipment for physical and sensory play to enable all the children to reach their maximum capacity in preparation for school life.

Type of organisation (e.g. voluntary / charitable): Voluntary
Number of members in group/organisation: 16 and what percentage reside in Lerwick: 98%
Number of residents in the Lerwick area likely to benefit from project - Adults: 20/30 Children: approx 30/40

Current financial position of group/organisation: at 28/8/14 £348.75
Costs of proposed project: £600
Funding/grants received from other sources (e.g. fundraising): None, apart from our own fundraising - Afternoon teas, bag packing etc
Grant requested from Lerwick Community Council: £300
Details of last grant received from Lerwick Community Council:
Date: NONE Amount: NONE

CONDITIONS OF GRANT

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

IMPORTANT

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): JANE BAKER - TREASURER
of (group/organisation): PEERIE JEWELS PARENT & TODDLER GROUP

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

(please tick appropriate box)

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: [Signature] Date: 15/9/14

For Official Use Only:
Date application received: 23/09/14 (Hand delivered)
Date application approved: Minute reference:
Amount offered: Date grant paid: Cheque number:
Child Protection Criteria checked and approved by Community Council Clerk or her deputy
Name: Signed:

CHILD PROTECTION DETAILS

From 1st April 2010, if your organisation is applying for grant assistance from this scheme, and you provide services, activities or projects for young people up to the age of 18 years old, then you must comply with the requirements of the Protection of Vulnerable Groups (Scotland) Act 2007 which supersedes the Protection of Children (Scotland) Act 2003. The PVG Act introduces a new concept of 'regulated work' which covers both children and protected adult (for information on regulated work with adults guidance material can be sourced on the following web link www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation). Individuals doing regulated work qualify to apply to become members of the PVG Scheme.

Your group must have policies and procedures in place that adequately cover child protection and welfare issues. The following questions will help your decision.

Q1a Does your group organise activities for children and young people under the age of 18?

Yes No

Q1b Does your group arrange activities attended by children and young people under the age of 18 and have staff or volunteers carrying out regulated work as defined in the PVG Act.

Yes No

If you answered **no** to both question 1a and 1b, go directly to signatory section

If you answered **yes** to either, or both, questions 1a or 1b, please complete questions 2, 3 and 4: (Please note that if you have answered yes to either, or both, questions 1a and 1b, your organisation MUST have ALL of the following policies and procedures in place in order to receive any grant assistance.)

Q2a Does your organisation have an approved Child Protection Policy?

Yes No

Q2b Does your organisation have an approved Child Protection Procedure?

Yes No

Q2c Does your organisation have an approved Equal Opportunities Policy?

Yes No

Q2d Does your organisation have an approved Code of Conduct for staff and volunteers?

Yes No

Q2e Does your organisation ensure that staff or volunteers doing regulated work are scheme members? Check?

Yes No Not Applicable

Q2f Does your organisation take reasonable steps not to appoint anyone who is unsuitable to work with children or who is disqualified from working with children?

Yes No

Q3 How does your organisation access Scheme Membership Checks for its volunteers? Please tick one of the following options:

	(tick)
Voluntary Action Shetland (VAS)	
National Governing Body <input checked="" type="checkbox"/>	
Other (please specify) <input checked="" type="checkbox"/> ASSEMBLY OF GOD CHURCHES SCOTLAND	<input checked="" type="checkbox"/>
Not Applicable (please let us know why. You should use the space below* to explain why your volunteers do not undertake Disclosure Checks)	

Q4 Are you satisfied that your organisation complies with the requirements of the Protection of Vulnerable Groups (Scotland) Act?

Yes No

Signatory Section

I declare the information I have given in this form is true and correct to the best of my knowledge.

Signature 

Date 15/9/14

Print Name JANE BAKER

For more information on Child Protection requirements please refer to the attached guidelines. You may also wish to contact your local Community Office for advice or refer to the Shetland Inter-agency Child Protection Procedures that are available through a link from the Childsafe Shetland website:

<http://www.shetland.gov.uk/childsafeshetland/>

*Please use the space below to provide us with any additional information

we would like to provide the following items -	
Room dividers	approx cost £200-£300
Trampoline	" " £90-£110
Sit and ride toys	" " £40-£50 each
Update craft material	" " £50 plus.

Child Protection requirements - Guidelines

From 1 April 2010 any organisation seeking financial assistance from this grant aid scheme must comply with Child Protection requirements if they:

1. Organise activities for children and young people under the age of 18;

Or

2. Arrange activities attended by children and young people under the age of 18, and have staff or volunteers engaged in a 'childcare' position as defined in the Protection of Vulnerable Groups (Scotland) Act 2007*

If either of these conditions applies to your group, then you will need to ensure that you have in place **all** of the following: a Child Protection Policy and Child Protection Procedures; a Code of Conduct for staff and volunteers; an Equal Opportunities Policy.

Templates for these documents are available from the Education and Social Care Department or at www.shetland.gov.uk/childsafeshetland and must be approved and signed by committee members of your group. You must also carry out Scheme Membership checks for any individuals doing regulated work to ensure they are not barred.

* Staff or volunteers doing regulated work include those 'whose normal duties include caring for, training, supervising or being in sole charge of children' and would cover, for example:

- Instructors or coaches who work with children (even with other adults present)
- Adults who accompany children on visits (even if their own children are part of the group)
- Adults who supervise other people's children who are 'sitting out' of activities

Even if your group does not fall within this list, it might still be subject to the requirements of the Act. If this is the case, you may wish to seek further advice from either the Central Registered Body for Scotland (CRBS), who process Scheme Record checks for volunteers, on 01786 849777, or Disclosure Scotland on 0870 609 6006.

Contact details for local support on this subject and more information are available on the Child Safe Shetland website: www.shetland.gov.uk/childsafeshetland

Carmel,
Aithsetter,
Cunningsburgh,
Shetland. ZE2 9HG.

01950 477304

bob.jane.baker@elephant25.plus.com

22.9.14

Mrs Marie Sandison,
Clerk,
Lerwick Community Council.

Dear Mrs Sandison,

Peerie Jewels Toddler Group Application for Funding

Please find enclosed our application to Lerwick Community Council requesting that you consider assisting our toddler group financially.

A copy of our audited accounts for 2013/4 is attached as well as a copy of our Child Protection Policy.

Thanking you,
Yours sincerely,

A handwritten signature in black ink, appearing to read 'Jane Baker', with a stylized flourish at the end.

Jane Baker (Treasurer).



Independent Examiner's Report

New Life Peerie Jewels Parent & Toddler Group Financial year 1 April 2013 – 31 March 2014

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date:

29.7.14

Name: Ellen Hughson, ACIE: Associate

Address: Voluntary Action Shetland
Market House
14 Market Street
Lerwick
Shetland
ZE1 0JP

NEW LIFE PEERIE JEWELS PARENT & TODDLER GROUP

Income and Expenditure Account for the year ended 31 March 2014

	2014	2013
Opening Balance	80.69	0.00
Income		
Grants	0	0
Fundraising	242.3	0
Fees	296.3	168.85
Total	538.6	168.85
Expenditure		
Hire/Rent	0	0.00
Membership	153	0.00
Insurance	75	0.00
Toy Hire	0	20.00
Toys	71.46	37.75
Equip/craft	19.46	29.41
Advertising	0	0.00
Stationery / Postage	28.13	0.00
Snacks	9.14	1.00
Donation - CLAN	110	
Donation - FOL	52	
Miscellaneous	10.65	
Total	528.84	88.16
Deficit/Surplus for the year	9.76	80.69
Closing Balance	90.45	80.69
Closing Bank Balance	90.45	80.69
Less unrepresented cheques	0	0.00
Closing Balance	90.45	80.69

Accounts prepared by: Date:.....

Ellen Hughson, ACIE:Associate, Voluntary Action Shetland, Market House, Lerwick, Shetland, ZE1 0JP

Accounts approved by:  Treasurer

On behalf of New Life Peerie Jewels Parent & Toddler Group



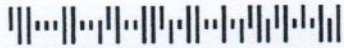
Your account statement
 Statement sheet number: 23
 Issue date: 28 August 2014
 Page: 1 of 2

NEW LIFE PEERIE JEWELS PARENT AND
 6 CHARLOTTE STREET
 LERWICK
 SHETLAND
 SHETLAND ISLANDS
 ZE1 0JL

Write to us at:
 PO Box 1000
 BX4 7SB

Call us on: 08458 353858 (from UK)
 +44 203 284 1576 (from Overseas)

Visit us online: www.tsb.co.uk



C3603444H65328 3120 577/1/002351

Your branch: LERWICK
 Sort code: 87-34-51
 Account number: 83820460
 BIC: TSBSGB21140
 IBAN: GB67 TSBS 8734 5183 8204 60

TREASURERS ACCOUNT
 NEW LIFE PEERIE JEWELS PARENT AND

Account Summary

Balance On 28 July 2014	£408.75
Total Paid In	£0.00
Total Paid Out	£60.00
Balance On 13 August 2014	£348.75

Account Activity

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
28 Jul 14		BALANCE BROUGHT FORWARD			408.75
8 Aug 14	Cheque	000017	35.00		373.75
13 Aug 14	Cheque	000019	25.00		348.75
13 Aug 14		BALANCE CARRIED FORWARD			348.75

Messages

For important information about compensation arrangements, please refer to the back of this statement.
 For our data privacy notice, please see: www.tsbbusiness.co.uk/legal/mypersonaldata.asp

From: [Andrew Anderson](#)
To: "[Clerk to Lerwick Community Council](#)"
Subject: RE: Application for Grant Support - Lerwick Fireworks Display
Date: 07 September 2014 11:48:57
Attachments: [LCC Grant Application 2014.doc](#)
[Lerwick Fireworks Price quote 2014.PDF](#)

Hi Marie

Thanks for confirming this grant Application will be on the agenda for your next meeting on 6th October.

Please find an updated application and related quote from the Fireworks company. The estimated cost for the fireworks has increased from £6000 to £7200, because VAT was not included in the original application costs. Adding in such costs as First Aid and Advertising which come to approx £250, the total cost of show is £7450.

We look forward to the application being considered on 6th October

Thanks

Andrew
IPDC

From: Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]
Sent: 02 September 2014 11:01
To: 'Andrew Anderson'
Cc: 'Jim Anderson'
Subject: RE: Application for Grant Support - Lerwick Fireworks Display

Hello Andrew,

Grant Application – Lerwick Fireworks Display

Thankyou for your grant application for the above event.

Unfortunately you've just missed the meeting we had last night, but it will be on the agenda for the next on Monday 6 October.

I will be in touch if any further information is required.

Kind regards,
Marie

--

Marie Sandison
Clerk
Lerwick Community Council

From: Andrew Anderson [<mailto:andrew@bellsplace.freeserve.co.uk>]



LERWICK COMMUNITY COUNCIL

CHAIRMAN

Mr Jim Anderson
66 Breiwick Road
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304
Email: chair@lerwickcc.org.uk

CLERK

Mrs Katrina Semple
Community Council Office
1 Stouts Court
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876
Email: clerk@lerwickcc.org.uk

APPLICATION FOR GRANT

Name of group/organisation: Islesburgh Pyrotechnic Display Club
Contact name & position held: Andrew Anderson, Secretary
Address: 7 Leog Lane
Lerwick
Mobile & telephone numbers: 07766 588268 & 01595 690944
Email address: andrew@bellsplace.freeserve.co.uk

Details of project: *(This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)*

Annual Lerwick Firework Display – Knab.

Estimated 4,000 attend show, this year planned for Saturday 1st November.

Islesburgh Pyrotechnic Display Club promotes the safe use of fireworks and run an annual poster competition in primary schools for the design of a 'Safe Use of Fireworks' poster. The winners of which, one boy and one girl, are invited to site with their families in the afternoon to see how the site is run and managed and then back in the evening to actually start the fireworks display.

Type of organisation (e.g. voluntary / charitable): Voluntary

Number of members in group/organisation: 12 and what percentage reside in Lerwick: 58%

Number of residents in the Lerwick area likely to benefit from project – Adults: 20% Children: 25%

Current financial position of group/organisation: Approx £8000
Costs of proposed project: £7450
Funding/grants received from other sources (e.g. fundraising): Est. £1,000 from local business & £500 from foot collection on night.
Grant requested from Lerwick Community Council: £2,000
Details of last grant received from Lerwick Community Council:
Date: 3rd November 2012 Amount: £2,000

CONDITIONS OF GRANT

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

IMPORTANT

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): Andrew Anderson, Secretary

of (group/organisation): Islesburgh Pyrotechnic Display Club

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

NOTE: Bank account currently under change of address and authorised signatories due to the previous IPDC Treasurer passing away.

(please tick appropriate box)

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed:

Date:

For Official Use Only:

Date application received:

Date application approved: Minute reference:

Amount offered: Date grant paid: Cheque number:

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name:

Signed:

CHILD PROTECTION DETAILS

From 1st April 2010, if your organisation is applying for grant assistance from this scheme, and you provide services, activities or projects for young people up to the age of 18 years old, then you must comply with the requirements of the Protection of Vulnerable Groups (Scotland) Act 2007 which supersedes the Protection of Children (Scotland) Act 2003. The PVG Act introduces a new concept of 'regulated work' which covers both children and protected adult (for information on regulated work with adults guidance material can be sourced on the following web link www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation). Individuals doing regulated work qualify to apply to become members of the PVG Scheme.

Your group must have policies and procedures in place that adequately cover child protection and welfare issues. The following questions will help your decision.

Q1a Does your group organise activities for children and young people under the age of 18?

Yes No

Q1b Does your group arrange activities attended by children and young people under the age of 18 and have staff or volunteers carrying out regulated work as defined in the PVG Act.

Yes No

If you answered **no** to both question 1a and 1b, go directly to signatory section

If you answered **yes** to either, or both, questions 1a or 1b, please complete questions 2, 3 and 4: (Please note that if you have answered yes to either, or both, questions 1a and 1b, your organisation MUST have ALL of the following policies and procedures in place in order to receive any grant assistance.)

Q2a Does your organisation have an approved Child Protection Policy?

Yes No

Q2b Does your organisation have an approved Child Protection Procedure?

Yes No

Q2c Does your organisation have an approved Equal Opportunities Policy?

Yes No

Q2d Does your organisation have an approved Code of Conduct for staff and volunteers?

Yes No

Q2e Does your organisation ensure that staff or volunteers doing regulated work are scheme members? Check?

Yes No Not Applicable

Q2f Does your organisation take reasonable steps not to appoint anyone who is unsuitable to work with children or who is disqualified from working with children?

Yes No

Q3 How does your organisation access Scheme Membership Checks for its volunteers? Please tick one of the following options:

(tick)

Voluntary Action Shetland (VAS)	
National Governing Body	
Other (please specify)	
Not Applicable (please let us know why. You should use the space below* to explain why your volunteers do not undertake Disclosure Checks)	

Q4 Are you satisfied that your organisation complies with the requirements of the Protection of Vulnerable Groups (Scotland) Act?

Yes

No

Signatory Section

I declare the information I have given in this form is true and correct to the best of my knowledge.

Signature

Date

Print Name

For more information on Child Protection requirements please refer to the attached guidelines. You may also wish to contact your local Community Office for advice or refer to the Shetland Inter-agency Child Protection Procedures that are available through a link from the Childsafe Shetland website:

<http://www.shetland.gov.uk/childsafeshetland/>

*Please use the space below to provide us with any additional information

Child Protection requirements - Guidelines

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Or

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Contact details for local support on this subject and more information are available on the Child Safe Shetland website: www.shetland.gov.uk/childsafeshetland

30%

DISPLAY BOOKING FORM



CONTRACT NUMBER 2110	PO NUMBER:
--------------------------------	-------------------

SHOW ID: Isleburgh 14
DISPLAY DATE: Saturday, 1 November 2014
SHOW VALUE: £7,200.00
SHOW TYPE: Aerial

SHOW DETAILS:
SHOW FIRED TO MUSIC: No
MUSIC FORMAT:
MUSIC SUPPLIED BY:
LANCEWORK DETAILS:
SITE ACCESS FROM:
FIRING TIME: tbc
APPROXIMATE SHOW: 15 min

EXTRAS:

PLEASE NOTE: EXTRAS ARE INVOICED SEPARATELY AND ARE IN ADDITION TO THE TOTAL PRICE LISTED HERE.

General Notes:

Please read and sign the contract overleaf

CLIENT DETAILS:
CONTACT: Jim Anderson
COMPANY: Isleburgh Pyrotechnic Display Club
ADDRESS: 66 Breiwick Road, Lerwick, Shetland, ZE1 0DB
PHONE: +44 (01595) 693540
FAX:

VENUE DETAILS:
VENUE: Lerwick Firework Display - Knab
CONTACT: Jim Anderson
ADDRESS: TBC, Lerwick, Shetland, ZE1 0DB
PHONE: +44 (01595) 693540
FAX:
E-MAIL:

Payment Terms:
A deposit of 30% is required to secure your display
Deposit Amount: £2,160.00
Cheques should be made payable to:-
Skyburst The Firework Co.
We will verify safety site arrangements with the venue, then send you confirmation, together with an invoice for the full value of the display. Please pay the balance 30 days prior to the display date. Payment by credit card will incur a 2% charge. Payments not made in accordance with the above may be surcharged at a rate of 2% per month.
TOTAL PRICE (Inc VAT): **£7,200.00**

www.skyburst.co.uk sales@skyburst.co.uk



PROFESSIONAL DISPLAY CONTRACT/AGREEMENT FORM

Skyburst The Firework Co. agree to provide the display detailed on Page 1, within the following contract terms:

CANCELLATION / POSTPONEMENT

In the event of the display being cancelled by the organisers at any time after the signing of the contract, up to 50% of the contract value may be retained by Skyburst The Firework Co.. In the event of the display being postponed but re-booked to take place within one calendar month from the original display date, up to 20% of the contract value may be retained by Skyburst The Firework Co.. Postponement beyond one calendar month is deemed to be a cancellation of the display. The decision of the senior operator on the day as to whether or not the display can safely take place, will be binding upon the organisers.

PLEASE NOTE: Due to legislation ALL displays must be completed by 11pm.

SAFETY ZONES AND STEWARDS

It is the responsibility of the organisers to rope off or clear an area for the display as determined by our display supervisor on the day, or as pre-arranged at a site visit. The organisers will provide sufficient responsible stewards to control people attending the display and to ensure that the firing area is kept clear. Adequate First Aid arrangements should also be made by the organisers.

NOTIFICATIONS

The organisers are responsible for notifying the local police, fire service, local authority of the date, time and location of the display. Where appropriate the coastguard or harbour authority and local airports should also be advised. Local landowners, livestock owners and residents should also be made aware of the display.

LIABILITY

The organisers agree that Skyburst The Firework Co. and its display firers shall not be liable for claims, expenses or liabilities incurred directly or indirectly from the display, except death or bodily injury or damage to property caused by direct contact of the fireworks or parts thereof and resulting solely from the negligence of Skyburst The Firework Co. or their operators.

I, as the event organiser, understand and agree to comply with the above terms and conditions.

Signature Please print name

Date

Signed on behalf of Skyburst The Firework Co.



Leigh Pittaway Display Coordinator 22/05/2013

From: claire.summers@shetland.gov.uk on behalf of development.management@shetland.gov.uk
To: Planning.Flooding.Drainage.Coastal@shetland.gov.uk; roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk; don.eplanning@scottishwater.co.uk
Subject: Planning Consultation 2014/264/PPP
Date: 23 September 2014 14:25:07
Attachments: [MultiTiff100830949278284941-Application Form-APPLICATION FORM.tif](#)
[MultiTiff4597447589757516709-Drawing-AMENDED SITE AND LOCATION PLAN.tif](#)

Dear Sir/Madam,

Planning Ref: 2014/264/PPP
Proposal: Erect dwellinghouse (Planning Permission in Principle)
Address: Adjacent To Huddins, Lower Sound, Lerwick
Applicant: A. Anderson
Date of Consultation: 23 September 2014

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts.

All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/> we are currently having problems with the website so I have attached the relevant information.

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on development.management@shetland.gov.uk or 01595 744814.

Consultation replies should be sent to: development.management@shetland.gov.uk.

We appreciate that it may not always be possible to give a full response within the 14 days. If this is the case, please email development.management@shetland.gov.uk to indicate your continuing interest in the proposal.

If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid

Executive Manager - Planning Service

Shetland Islands Council

8 North Ness Business Park

Lerwick

ZE1 0LZ

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For more information please visit <http://www.symanteccloud.com>



Shetland Islands Council

Executive Manager: Iain S McDiarmid

Director: Neil Grant

Lerwick Community Council Clerk

Marie Sandison

Community Council Office

1 Stouts Court

Lerwick

ZE1 0AN

Planning

Development Services

8 North Ness Business Park

Lerwick

Shetland

ZE1 0LZ

Telephone: 01595 744293

www.shetland.gov.uk

If calling please ask for:

Mrs Claire Summers

Support Officer - Development

Management

Direct Dial:

01595 744814

Dear Sir/Madam,

Date: 4 September 2014

Planning Ref: 2014/279/LBC
Proposal: Create floating pontoon
Address: Hay's Dock, Lerwick, Shetland, ZE1 0WP
Applicant: Swan Trust
Date of Consultation: 4 September 2014

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on: <http://pa.shetland.gov.uk/online-applications/search.do?action=simple&searchType=Application>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on development.management@shetland.gov.uk or 01595 744814.

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Iain McDiarmid

Executive Manager - Planning Service

Shetland Islands Council



Shetland Islands Council

Executive Manager: Iain S McDiarmid

Director: Neil Grant

Lerwick Community Council Clerk

Marie Sandison

Community Council Office

1 Stouts Court

Lerwick

ZE1 0AN

Planning

Development Services

8 North Ness Business Park

Lerwick

Shetland

ZE1 0LZ

Telephone: 01595 744293

www.shetland.gov.uk

If calling please ask for:

Mrs Claire Summers

**Support Officer - Development
Management**

Direct Dial:

01595 744814

Dear Sir/Madam,

Date: 9 September 2014

Planning Ref: 2014/281/VCON
Proposal: To vary condition 4 of planning permission 2011/103/PCO, to extend the period that is allowed to submit the approval of matters specified in conditions for another 3 years
Address: Seafield, Lerwick, Shetland, ZE1 0RL
Applicant: Shetland Islands Council
Date of Consultation: 9 September 2014

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on: <http://pa.shetland.gov.uk/online-applications/search.do?action=simple&searchType=Application>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on development.management@shetland.gov.uk or 01595 744814.

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If there are any problems with the e-consultation process, please get in touch.



SHETLAND ISLANDS COUNCIL

Town and Country Planning (Scotland) Acts Town and Country Planning (General Permitted Development) (Scotland) Orders

With reference to the application for **Planning Permission** (described below) under the above Acts and Orders, the Shetland Islands Council in exercise of these powers hereby **GRANT Planning Permission** for the development, in accordance with the particulars given in, and the plans accompanying the application as are identified; subject to the condition(s) specified below.

Applicant Name and Address

Shetland Islands Council
Shetland Islands Council Office
Headquarters
8 North Ness Business Park
Lerwick
Shetland
ZE1 0LZ

Agent Name and Address

Chris Malcolm
Ryder Architecture
221 West George Street
Glasgow
G2 2ND

Reference Number: 2014/117/PPF

Erect new High School and Halls of Residence: Clickimin, Lerwick, Shetland, ZE1 0PJ

Details of Approved Plans and Drawings:

- Roof Plan Drawing No. 140-06REV05
Stamped Received. 24.04.2014
- Proposed First Floor Plan Drawing No. 140-11-REV05
Stamped Received. 24.04.2014
- Proposed Second Floor Plan Drawing No. 140-12-REV05
Stamped Received. 24.04.2014
- Proposed Roof Plan Drawing No. 140-13-REV05
Stamped Received. 24.04.2014
- Proposed Loft Plan Drawing No. 140-14-REV03
Stamped Received. 24.04.2014
- Proposed Ground Floor Plan Drawing No. 140-10-REV05
Stamped Received. 24.04.2014
- Elevations Drawing No. 150-01REV06
Stamped Received. 24.04.2014
- Elevations Drawing No. 150-02REV05
Stamped Received. 24.04.2014
- Elevations Drawing No. 150-03REV05
Stamped Received. 24.04.2014

IMPORTANT INFORMATION

If you are aggrieved by any of the conditions on the grant of planning permission made by the planning authority, you may appeal to the Scottish Ministers under section 47 of the Town and Country Planning (Scotland) Act 1997 within 3 months from the date of this notice. The notice of appeal should be addressed to The Directorate for Planning and Environmental Appeals, 4 The Courtyard, Callendar Business Park, Callendar Road, Falkirk, FK1 1XR. They will provide you with the necessary forms, or alternatively they can be found on the Scottish Government's website, www.scotland.gov.uk. Appeals can also be submitted electronically using the Online Appeal and Application system, ePlanning, the address for which is: www.eplanning.scotland.gov.uk.

If permission to develop land is refused or granted subject to conditions, whether by the planning authority or by the Scottish ministers, and the owner of the land claims that the land has become incapable of reasonably beneficial use in its existing state and cannot be rendered capable of reasonably beneficial use by the carrying out of any development which has been or would be permitted, the owner of the land may serve on the planning authority a purchase notice requiring the purchase of the owner of the land's interest in the land in accordance with Part 5 of the Town and Country Planning (Scotland) Act 1997.

- Elevations Drawing No. 150-04REV06
Stamped Received. 24.04.2014
- Material Study Drawing No. 150-05REV01
Stamped Received. 24.04.2014
- Proposed Context Elevations Drawing No. 150-06REV02
Stamped Received. 24.04.2014
- Elevations Drawing No. 150-10-REV05
Stamped Received. 24.04.2014
- Elevations Drawing No. 150-11-REV05
Stamped Received. 24.04.2014
- Elevation Material Drawing No. 150-14-REV01
Stamped Received. 24.04.2014
- Proposed Context Elevations Drawing No. 150-15-REV02
Stamped Received. 24.04.2014
- Section Plan Drawing No. 160-01-REV05
Stamped Received. 24.04.2014
- Cross Section Drawing No. 160-02-REV05
Stamped Received. 24.04.2014
- Long Section Drawing No. 160-03-REV04
Stamped Received. 24.04.2014
- Section Plan Drawing No. 160-10-REV05
Stamped Received. 24.04.2014
- Location Plan Drawing No. 110-03-REV03
Stamped Received. 24.04.2014
- Existing Site Plan Drawing No. 000-01REV02
Stamped Received. 24.04.2014
- Proposed Site Plan Drawing No. 110-02REV05
Stamped Received. 24.04.2014
- Site Plan Drawing No. 110-10-REV04
Stamped Received. 24.04.2014
- Existing Site Sections Drawing No. 040-01REV01
Stamped Received. 24.04.2014
- First Floor Plan Drawing No. 140-02REV06
Stamped Received. 24.04.2014
- Second Floor Plan Drawing No. 140-03REV05
Stamped Received. 24.04.2014
- Third Floor Plan Drawing No. 140-04REV05
Stamped Received. 24.04.2014
- Plant Level Drawing No. 140-05REV05
Stamped Received. 24.04.2014
- Design and Access Statement Drawing No. 2014/117/PPF - 01
Stamped Received. 24.04.2014
- Street Lighting Plan Drawing No. 2014/117/PPF - 10
Stamped Received. 24.06.2014
- Swept Path Analysis Drawing No. ATR 010 I1
Stamped Received. 18.07.2014
- Swept Path Analysis Drawing No. ATR 011 I1
Stamped Received. 18.07.2014

Reasons for Council's decision:

It has been established that the proposed development will result in some environmental impact, and that the construction and operation of the High School and Halls of Residence and their associated infrastructure will result in impacts on the character of the area, both visually and in terms of travel interaction, but that due to the designs and locations for the development proposed the impacts identified can be adequately mitigated and will not be significantly detrimental. Further, the use and provision of community facilities outweighs such considerations. Therefore, by virtue of scale, location and mitigation measures proposed, and subject to the conditions listed below there are no unacceptable detrimental impacts upon neighbouring land uses, or the natural and built environment. On this basis the proposal complies with Shetland Structure Plan (2000) Policies GDS1, GDS3, GDS5, SPNE1, SPBE1, SPWD2, SPCSF1 and Shetland Islands Council Local Plan (June 2004) Policies LPNE10, LPBE13, LPWD10, LPWM12, LPTP12, LPT13 and LPTP14.

Conditions:

(1.) The development hereby permitted shall not be carried out other than wholly in accordance with the approved plans and details (as may be amended and/or expanded upon by a listed document following afterward) unless previously approved in writing by the Planning Authority.

Reason: For the avoidance of doubt as to what is being authorised by this permission.

(2.) The developer shall submit a written 'Notice of Initiation of Development' to the Planning Authority at least 7 days prior to the intended date of commencement of development. Such a notice shall:

(a) include the full name and address of the person intending to carry out the development;

(b) state if that person is the owner of the land to which the development relates and if that person is not the owner provide the full name and address of the owner;

(c) where a person is, or is to be, appointed to oversee the carrying out of the development on site, include the name of that person and details of how that person may be contacted; and

(d) include the date of issue and reference number of the notice of the decision to grant planning permission for such development.

Reason: To ensure that the developer has complied with the pre-commencement conditions applying to the consent, and that the development is carried out in accordance with the approved documents, in compliance with Section 27A of The Town and Country Planning (Scotland) Act 1997 (as amended).

(3) Notwithstanding the approved plans and Condition1 above the car parking provision shown on Drawing No 110-03-Rev03 and annotated "Car Parking to Replace Spaces Lost by Formation of Roundabout" is not approved.

Reason: In the interests of the protection of amenity of the nearby residential properties on Bruce Crescent and to comply with Shetland Local Plan 2004 Policy LPNE10

(4) Development shall not commence until full details of the design and construction of the roundabout, roads and associated landscaping, including the extent to be considered the public highway, shall be submitted to and approved in writing by the Planning Authority.

Reason: To ensure that the infrastructure serving the development site is completed, both in the interests of visual amenity and to provide a safe access for vehicles, with a clear view, in the interests of public and road safety in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPNE10.

(5.) Development shall not commence until a Construction Environmental Management Plan (CEMP) has been submitted to and approved in writing by the Planning Authority in consultation with the Scottish Environment Protection Agency. The CEMP shall include the mitigation measures contained in Annexe B of the Environmental Statement submitted in support of the application.

Reason: To ensure that the impacts of the development during the construction phase are identified, controlled and minimised in the interests of environmental, visual and cultural amenity and in compliance with Shetland Structure Plan (2000) Policies GDS4, SPNE1, SPNE7, SPBE1, SPBE2 and Shetland Local Plan (2004) Policies LPNE10 and LPBE6.

(6.) Development shall not commence until a full site specific Peat Management Plan (PMP) has been submitted to and approved in writing by the Planning Authority in consultation with the Scottish Environment Protection Agency. This shall be submitted at least 2 months prior to the developer's submission of their initiation of development notice, as required by condition no 2 of this permission. The Peat Management Plan shall address all phases of the development from construction to reinstatement, and shall include the following:

Details of how the disturbance of waste peat has been minimised; how it will be reused on site; how it will be temporarily stored; what will require to be removed from the site; and its destination and proposed use; and

Details of a contingency plan to be implemented should more peat be found on Site than has been estimated.

Thereafter all work in connection with the development shall be carried out in accordance with the approved Peat Management Plan unless otherwise approved in writing by the Planning Authority.

Reason: In order to reduce the environmental impact of the development during all phases of the development and ensure that disturbance of the peatland habitat is minimised, in compliance with Shetland Structure Plan (2000) Policies GDS4, SPNE1, SPENG3, SPNE7 and Shetland Local Plan (2004) Policies LPNE10 and LPENG7.

(7) Development shall not commence until a scheme of boundary treatment, surface treatment and landscaping has been submitted to and approved by the Planning Authority. The scheme shall comprise a planting plan and schedule of works which shall include details of:

- i) Existing and proposed ground levels in relation to an identified fixed datum;
 - ii) Existing landscaping features and vegetation to be retained;
 - iii) Location design and materials of proposed walls, fences and gates;
 - iv) Proposed soft and hard landscaping works including their location;
 - v) A programme for the timing, method of implementation, completion and subsequent on-going maintenance of hard landscaping areas;
 - vi) How the maintenance of the landscaping and planting will result in a maintenance and enhancement of biodiversity interests at the site;
 - vii) Planting works, including the numbers (accounting for natural losses), distribution, positions, sizes and species to be used, and the timings of planting works;
 - viii) Aftercare and long-term management for nature conservation.
- Thereafter all of the hard and soft landscaping works shall be carried out in accordance with the approved scheme unless otherwise approved in writing by the Planning Authority. On completion of the approved planting works written notice of that completion shall be given to the Planning Authority.
 - Any trees/shrubs which within a period of five years from the completion of the planting of the approved landscaping scheme fail to become established, die, become seriously diseased, or are removed or damaged shall be replaced in the following planting season with equivalent numbers, sizes and species as those originally required to be planted, unless otherwise approved in writing by the Planning Authority.

Reason: To assist with the integration of the proposal with its surroundings in the interest of amenity and to comply with Shetland Local Plan 2004 Policy LPNE10

(8) Development shall not commence until a surface water drainage scheme (SuDS) which is consistent with the principles of Sustainable urban Drainage Systems (SuDS) and compliant with the guidance set out in CIRIA's SuDS Manual C697 has been submitted to and approved in writing by the Planning Authority, in consultation with SEPA.. The scheme shall detail the adoption of best practice levels of sustainable drainage (SuDS) surface water treatment, and include filter trenches and permeable paving surrounding the buildings for one stage of treatment for the roof runoff; permeable paving designed to provide two stages of treatment for car parking areas; and enhanced swales (swales with filter trenches) for two stages of treatment for the roads, but where there is not sufficient space for a swale due to changes in levels a filter trench shall be provided.

Thereafter no additional surface water drainage works shall be undertaken without the prior written permission of the Planning Authority and shall be carried out in accordance with the approved scheme and shall be maintained as such thereafter.

Reason: To ensure the provision of adequate surface water drainage as insufficient information has been submitted with the application in order to satisfy the Planning Authority that the development will not result in flooding, or be liable to flooding, and to ensure that no works are undertaken which have an adverse impact on any neighbouring properties or landownership in compliance with Shetland Structure Plan (2000) Policies GDS1 and GDS4 and Shetland Local Plan (2004) Policies LPNE10 and LPWD11.

(9) Development shall not commence until a scheme for the monitoring of all land and water receptors around the former landfill site shall be submitted to and approved by the Planning Authority in consultation with Environmental Health. The scheme shall provide for reporting of the monitoring carried out to the Planning Authority. The approved scheme shall thereafter be implemented in full. Where, during the course of the construction of the development hereby approved evidence of contamination is identified, then a detailed remediation scheme to bring the site to a condition suitable for the intended use must be prepared and be subject to the approval of the Planning Authority. The remediation scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria. Any approved remediation scheme must be carried out in accordance with its terms prior to the occupation of the development, unless otherwise agreed in writing by the Planning Authority.

Following completion of measures identified in the approved remediation scheme, a verification report that demonstrates the effectiveness of the remediation must be produced, and approved in writing by the Planning Authority prior to occupation of the development.

Reason: In order to ensure that contamination issues on the site have been fully investigated and remediated in compliance with Shetland Local Plan 2004 Policies LPNE10 and LPWM12 and to ensure that the pollutants contained in the former landfill do not become mobile and impact on receptors in the immediate area.

(10) Development shall not commence until an Access Plan showing how the management of the site is to enable continued pedestrian access throughout, and after, the construction phase of the development hereby approved, with reference to current access patterns and demand, has been submitted to and approved in writing by the Planning Authority. This Access Plan shall include full details of an additional and alternative route to be provided to act as a link to the Staney Hill Road from the Clickimin path to the west of the High School building.

Reason: In order to maintain pedestrian access in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPNE10.

(11) Development shall not commence until full details and specifications of all of the proposed walking and cycling routes to be established have been submitted to and approved in writing by the Planning Authority. The submitted details shall include

and take account of the following;

- For general construction details, specification and geometry proposals for paths.
- Detailed design for location specific road/access crossing details;
- Detailed design for location specific details of path to footway/road connections; and
- Detailed design for any proposed access restriction works

For the High School

- Detailed layout drawings for the school entrance plaza showing how school, leisure centre and general public uses will be accommodated and controlled while providing required access;
- Consideration of the interaction of school, leisure, commuter and dog-walking use, on routes with the school or leisure centre as a destination as well as those just passing through the school site, all bearing in mind any physical and visual separation required from "school grounds" which may be required/desired; and
- Suitable design details and widths to minimise conflicts past the bus drop off / pick up area, particularly considering the interaction of different flows and users.

For the Halls of Residence

- Routes north of the High School, with suitable connections to the Halls of Residence, North end of Lochside and future routes in a Staney Hill development;
- Geometry improvements required to the route between the High School and North Lochside; and
- Bridge crossing of the burn, to give access to the Halls of Residence, cycle routes along the east side of the Halls of Residence, and connections.

For Road connections

Westerloch Drive - Consideration of the suitability of existing infrastructure relating to new levels of use;

- Details of the south end of the path on the east side of Clickimin Loch - routes and connections to existing facilities and crossing points;
- Connections and crossings at the new roundabout at North Lochside; and
- An assessment of the suitability of the existing Clickimin access road for the additional use generated from school walking and cycling traffic.

Reason: In the interests of road safety and amenity and in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPNE10.

(12) Development shall not commence until full details of the following footway links have been submitted to and approved in writing by the Planning Authority.

- a footway link between the pick-up/ drop-off parking spaces and the school entrance plaza
- a footway link to the central portion of the A970 Lochside public road to the

east of the running track into the school entrance plaza.

Reason: To ensure that the infrastructure serving the development site provides a safe access for pedestrians and vehicles, with a clear view, in the interests of public and road safety in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPNE10

(13) Prior to the commencement of development a detailed report to clarify the number of pick-up points required by the High School and Halls of Residence site shall be submitted to and approved in writing by the Planning Authority. Thereafter the required number of pick-up points shall be provided and retained during the lifetime of the development.

Reason: To ensure that the infrastructure serving the development site provides a safe access for pedestrians and vehicles, with a clear view, in the interests of public and road safety in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPNE10

(14) Prior to the commencement of development full details and plans showing suitable cycle parking spaces for both the High School and the Halls of Residence, calculated in accordance with the recommended levels of cycle parking provision contained within "Cycling by Design" 2010, unless otherwise agreed with the Planning Authority prior to submission, shall be submitted to and approved in writing by the Planning Authority. Thereafter cycle parking spaces shall be provided in accordance with the approved details and plans.

Reason: In the interests of road safety, amenity and to promote alternative methods of travel, in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPNE10.

(15.) Prior to the commencement of development working method statements shall be submitted to and agreed in writing by the Planning Authority to minimise disturbance to wintering wildfowl. Unless otherwise agreed in writing, the applicant shall avoid activities that result in disturbance to wintering wildfowl during winter months, the period of which runs from 1st October to 31st March..

The working method statements relating to temporary and permanent external lighting schemes at the site shall demonstrate that the lighting proposed has been designed to limit the impact of pollution of artificial light on wintering wildfowl. All external lighting schemes shall minimise excessive light spill, and shall not illuminate bird roosting areas.

Reason; In order to protect wintering fowl and to comply with the Birds Directive and the Wildlife and Countryside Act 1981 and Policies SP NE 10 of the Shetland Structure Plan 2000 and LPNE13 of the Shetland Local Plan 2004

(16) One month prior to the commencement of ground preparation works for the construction of the High School and Halls of Residence buildings and associated infrastructure hereby approved a further otter survey shall be undertaken, and thereafter a written report shall be submitted to and approved in writing by the Planning Authority in consultation with SNH.

Reason: To ensure that there are no new otter holts in the area and that any appropriate licences are applied, in compliance with Regulation 39 and 43 of The Conservation (Natural Habitats & c.) Regulations 1994 (as amended) (Habitats Regulations) and Shetland Structure Plan (2000) Policy SPNE8 and Shetland Local Plan (2004) Policy LPNE13.

(17) Prior to the commencement of development detailed plans of any intended rerouting of watercourses that are required shall be submitted to and agreed in writing by the Planning Authority in consultation with SEPA.

Reason: To avoid the need for culverting of watercourses and to ensure the provision of adequate water drainage as insufficient information has been submitted with the application in order to satisfy the Planning Authority that the development will not result in flooding, or be liable to flooding, and to ensure that no works are undertaken which have an adverse impact on any neighbouring properties or landownership in compliance with Shetland Structure Plan (2000) Policies GDS1 and GDS4 and Shetland Local Plan (2004) Policies LPNE10 and LPWD11.

(18) Prior to the commencement of the development hereby approved details of any contractors working area and set down areas shall be submitted to and approved in writing by the Planning Authority. This shall include details of access into the site, site security, any lighting proposed and any buildings, plant and machinery proposed.

Reason: In the interests of amenity and public and road safety in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPNE10.

(19) Prior to the commencement of the development a scheme for the provision of wheel cleansing facilities for construction traffic shall be submitted to, and approved in writing by the Planning Authority. The scheme must include a timescale for implementation.

The approved wheel cleansing facilities must be installed and maintained throughout the demolition and construction phases of the development, unless any variation has been approved in writing by the Planning Authority.

All construction traffic leaving the site must, prior to leaving, pass through the wheel cleansing facilities unless otherwise approved in writing by the Planning Authority.

Reason: To ensure that satisfactory measures are in force to minimise the impact of mud on the public road and to comply with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPNE10.

(20) Notwithstanding the Flood Risk Assessment details submitted with the Environmental Statement a revised Flood Risk Assessment which shall take into account the earthworks associated with the proposed new roundabout and access road at North Lochside shall be submitted to and approved in writing by the Planning Authority prior to the commencement of development.

To ensure the provision of adequate surface water drainage as insufficient information has been submitted with the application in order to satisfy the Planning Authority that the development will not result in flooding, or be liable to flooding, and to ensure that no works are undertaken which have an adverse impact on any neighbouring properties or landownership in compliance with Shetland Structure Plan (2000) Policies GDS1 and GDS4 and Shetland Local Plan (2004) Policies LPNE10 and LPWD11.

(21) At least two months prior to the commencement of any works on the site, a site specific environmental management plan (EMP) must be submitted for the written approval of the Planning Authority in consultation with SEPA [and other agencies such as SNH as appropriate] and thereafter all work shall be carried out in accordance with the approved EMP.

The EMP shall include information to explain the methods to be used to ensure that the development does not disrupt flow of water to the habitats nor result in additional drainage away from them.

The EMP shall incorporate detailed pollution prevention and mitigation measures for all construction elements of the development potentially capable of giving rise to pollution during: all phases of construction; reinstatement after construction; and final site decommissioning.

Reason: To control pollution of air, land and water and to comply with Shetland Structure Plan 200 Policy GDS 4 and Shetland Local Plan 2004 Policy LPNE10.

(22) Access to the site shall be afforded at all times to the Shetland Regional Archaeologist, or their representative (if not the archaeological supervisor), who are charged by the Planning Authority to observe work in progress and record items of interest and finds.

- Prior to commencement of construction works all sites of archaeological interest that are likely to be destroyed or damaged shall be recorded to a suitable standard. This recording shall include a phased programme of excavation, survey and detailed photography.
- A suitable recording strategy shall be finalised on a site by site basis where archaeological interest exists in conjunction with the Shetland Regional Archaeologist. The results of all evaluation work shall be submitted to the Planning Authority and the Shetland Sites and Monuments Record .
- The developer shall seek to avoid known sites of archaeological interest where practicable.
- A general watching brief shall be implemented in any area as advised by the Shetland Regional Archaeologist during specific ground breaking works during construction, to allow any previously undiscovered sites which are uncovered to be recorded to a suitable standard. Time shall be given to excavate and record these sites if necessary.
- The developer shall report any finds during the works, including during earthworks to the Planning Authority and the Shetland Regional Archaeologist. Should any evidence of historical artefacts be found work shall stop until and an appropriate mitigation strategy has been agreed with the Planning Authority in consultation with the Shetland Regional Archaeologist,

- and thereafter the agreed mitigation strategy shall be implemented in full.
- All known sensitive sites in proximity to the works hereby approved (that are unlikely to be destroyed), but are close to construction works, shall be roped off or marked to aid identification as "buffer zones". The extents of these 'buffer zones' shall be established, having been agreed to in writing by the Planning Authority in consultation with the Shetland Regional Archaeologist beforehand, prior to the ground preparation works for the construction of the High School and Halls of Residence buildings and associated infrastructure hereby approved commencing.
 - The developer shall give the Planning Authority in consultation with the Shetland Regional Archaeologist an opportunity to interpret the archaeology of the site once the investigative surveys are complete.

Reason: In order to establish and protect any archaeological and historical features found within the area of development which are of significant historical importance to Shetland and in compliance with Shetland Structure Plan (2000) Policy SPBE2, Shetland Local Plan (2004) Policy LPNE10, and PAN 2/2011 Planning and Archaeology.

(23) In so far as this consent shall relate to the foul drainage to be constructed in association with the development it shall relate only to provision of:

- Connection to the public sewer. No part of the development shall be occupied until foul drainage works have been completed in accordance with the approved plans and/or details, and the connections within the High School and Halls of Residence buildings to reach the public sewer are complete and are fully operational.

Reason: For the avoidance of doubt as to what is being authorised and to ensure the provision of adequate means of drainage in the interests of public health and the control of pollution in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPWD6.

(24.) Unless otherwise agreed in writing by the Planning Authority, working on the construction of the development hereby permitted shall only take place 0700h to 1900h Monday to Friday and 0700h to 1300h on Saturday. There shall be no working on Sundays and local public holidays.

Reason: In order to safeguard the amenity of existing properties in the area during the construction phase, in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPNE10.

(25) Development shall not commence until a scheme for the landscaping of the site has first been submitted to and approved in writing by the Planning Authority. The approved landscaping scheme shall be:

Completed no later than the end of the first planting season (which runs from 1st May to 15th August for the sowing of grass seeds mixtures, and runs between 1st March and 15th May or before new leaf growth takes place (whichever is the soonest) for the planting of bare root stock trees, shrubs and hedges, and between 1st March and 15th August for potted and cell grown stock trees, shrubs and

hedges) following occupation of the development.

The hard and soft landscaping carried out under the approved landscaping scheme shall, from its completion, be maintained for a period of five years. The maintenance to be carried out shall include, as appropriate; weeding early in each growing season, and as necessary thereafter; to prevent the growth of plants being retarded; maintaining any fences around planted areas in a stock and rabbit proof condition; and the replacement with others of similar size and species of any tree, shrub or hedge that dies, becomes diseased or is removed, unless the Planning Authority gives its written consent to any variation.

Reason: To ensure the provision of an appropriate level of landscaping which will make a positive contribution to the development and its surroundings, and to ensure the reinstatement of land disturbed by the construction of the development, in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPBE13.

(26) If any top soil, spoil or waste materials arising from the excavation of the site and the construction of the development are to be disposed of outwith the site, details of the method of disposal of any such materials, including details of the location of any disposal sites, shall be submitted and approved in writing by the Planning Authority prior to the commencement of development.

Reason: To ensure that any top soil or waste material arising from the construction of the development is disposed of to an authorised site and in an environmentally acceptable manner in compliance with Shetland Structure Plan (2000) Policy GDS4 and Shetland Local Plan (2004) Policy LPBE13.

Notes to Applicant:

Commencement of Development

The development hereby permitted must be commenced within 3 years of the date of this permission in order to comply with Section 58 of the Town and Country Planning (Scotland) Act 1997, as amended by Section 20 of the Planning etc (Scotland) Act 2006.

Notice of completion of development

As soon as practicable after the development is complete, the person who completes the development is obliged by section 27B of the Town and Country Planning (Scotland) Act 1997 (as amended) to give the planning authority written notice of that position.

Building Warrant

You are advised to contact the Building Standards Service on 01595 744293 to discuss any building warrant requirements for your development.

Waste peat

SEPA advise that it should be noted that any peat that is removed from the site will be considered as waste and will need to be either disposed of to a suitably licensed facility or require a waste management exemption from it to be put to suitable use

elsewhere. There will also need to be a relevant planning permission in place. Further advice on waste management exemptions is available from the SEPA local operations team or www.sepa.org.uk/waste/waste_regulation/application_forms/exempt_activities.aspx.

Surface water drainage scheme

The finalised SUDS proposals should take into consideration any land contamination issues. SUDS which use infiltration will not be suitable where infiltration is through land containing contaminants which are likely to be mobilised into surface water or groundwater. This can be overcome by restricting infiltration to areas which are not affected by contamination, or constructing SUDS with an impermeable base layer to separate the surface water drainage system from the contaminated area. SUDS which do not use infiltration are still effective at treating and attenuating surface water. Please refer to the advice note by SEPA on SUDS and brownfield sites for further information.

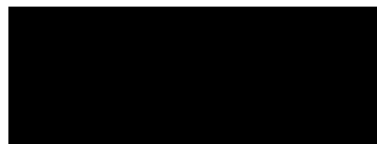
Footpath Route Protection

Public Right of Way formal permission for the Stopping Up or Diversion of the footpath must be obtained in advance under the appropriate statutory procedures. Contact the Council's Access Officer for further advice in this respect.

Environmental Health - Ordnance

Finally it was noted that there was little mention of the military remains (former live firing range) to the west of the High School building's site. Although there has been no evidence to suggest the existence of residual contamination from the former use, it would be prudent to be wary of this area and make precautions for dealing with any buried ordnance and surface soils contaminated with spent shot.

18 September 2014



Executive Manager - Planning

SHETLAND ISLANDS AREA

NOTICE OF ELECTION - COMMUNITY COUNCILS

Elections are to be held for the return of Community Councillors from the electoral areas shown in the following table:

Community Council Area	Community Councillors	Community Council Area	Community Councillors
BRESSAY	8	BURRA & TRONDRA	8
DELTING	12	DUNROSSNESS	12
FETLAR	6	GULBERWICK, QUARFF & CUNNINSBURGH	9
LERWICK	16	NESTING & LUNNASTING	8
NORTHMAVEN	9	SANDNESS & WALLS	10
SANDSTING & AITHSTING	8	SANDWICK	8
SCALLOWAY	9	SKERRIES	5
TINGWALL, WHITENESS & WEISDALE	9	UNST	9
WHALSAY	7	YELL	9

1. Nomination papers completed and subscribed in accordance with the provisions of the local elections rules must be delivered to Shetland Islands Council, Returning Officer, 8 North Ness Business Park, Lerwick, Shetland ZE1 0LZ on any day after the date of this notice, but not later than **4 p.m. on Tuesday 7 October 2014**
2. Forms of nomination and withdrawal may be obtained at the office appointed for the delivery of nominations. Contact details are given at the end of this notice. Nomination forms may also be obtained from the relevant Community Council Clerk.
3. In the event of a contest in any Community Council area, polling will be by way of postal ballot. In that event, details will be sent to electors in each area. Polling will be completed by 5 p.m. on Thursday 20 November 2014.
4. Electors and their proxies should take note that applications to vote by postal proxy or Electors wishing to have their ballot paper sent to a different address must apply to the Electoral Registration Officer, 20 Commercial Road, Lerwick, by 5 p.m. on Wednesday 29 October 2014 if they are to be effective for these elections.

Returning Officer
Shetland Islands Council
8 North Ness Business Park
Lerwick

Telephone: 01595 744066
e-mail: returning.officer@shetland.gov.uk

12 September 2014

JAN-ROBERT RIISE
Returning Officer